

SEPTEMBER 23, 2013

NEW IBERIA, LOUISIANA

IBERIA PARISH COUNCIL

The Parish Council of Iberia Parish, Louisiana met in Special Session in the Parish Council Chambers, Main Courthouse Building, New Iberia, Louisiana, on Monday, September 23, 2013.

The following members were recorded PRESENT:

Maggie F. Daniels, Curtis Boudoin, Lloyd Brown, David Ditch, Ricky J. Gonsoulin, Glenn Romero, Roger Duncan, Jerome W. Fitch, Aquicline Rener-Arnold, and D. Wayne Romero.

ABSENT: Thomas J. Landry, Troy Comeaux, Bernard E. Broussard, and Marty Trahan.

OTHERS IN ATTENDANCE: Parish President Errol Romero  
Robbie Bourque, Director of Personnel  
Herman Broussard, Director of Public Works  
Phil Haney, District Attorney

The Parish Council of the Parish of Iberia, State of Louisiana, was duly convened as the Governing Authority of the Parish of Iberia by Mr. Roger Duncan, its Chairman, who announced that the Council was now ready to conduct its business.

TO: Iberia Parish Council

DATE: September 20, 2013

SUBJECT: Notice of Special Meeting

Please be advised that there will be a Special Meeting of the Iberia Parish Council on Monday, September 23, 2013, at Six O'Clock (6:00) P.M. in the Council Chambers, located on the Fourth Floor of the Main Courthouse Building. The purpose of this meeting will be to discuss and consider the following:

SUMMARY NO. 356 (Introduced by Parish President)

A Resolution approving the Parish President's appointment for the position of Chief Administrative Officer at a proposed annual salary of \$88,000, to include a \$500 monthly automobile allowance, and further to amend the 2013 General Fund Budget in the total amount of \$27,235 (total annual costs of \$124,568) to provide for salary, automobile allowance, and associated benefits until December 31, 2013, all to be funded from the from the Fund Balance - Previous Years, and all as requested by the Parish President.

An agenda is attached for your review and information. Please mark your calendars accordingly and make every effort to attend.

BY DIRECTION OF THE CHAIRMAN  
/s/ Diane B. Phillips  
Clerk of the Council

bpb

Enclosures

xc: Parish President  
Department Heads  
News Media

COUNCIL MEMBER ANNOUNCEMENTS

1. Chairman Roger Duncan informed the Council of an invitation to attend the Final Site Inspection for the Marsh Island Project, which was funded through a CIAP Grant, to be held on Wednesday, October 2, 2013 from 9 a.m. to 3 p.m. Council members are asked to notify Council Staff in order that a head count may be provided to the Administration.

PARISH PRESIDENT ANNOUNCEMENTS

None.

A motion was made by Ms. Aquicline Rener-Arnold, seconded by Mr. Ricky J. Gonsoulin, that the Iberia Parish Council does hereby recess its Special Session and convene as a Public Hearing to obtain public comments regarding Ordinances and Resolutions being considered for final adoption.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Maggie F. Daniels, Curtis Boudoin, Lloyd Brown, David Ditch, Ricky J. Gonsoulin, Glenn Romero, Roger Duncan, Jerome W. Fitch, Aquicline Rener-Arnold, and D. Wayne Romero.

NAYS: None.

ABSENT: Thomas J. Landry, Troy Comeaux, Bernard E. Broussard, and Marty Trahan.

And the motion was declared adopted this 23rd day of September, 2013.

Upon hearing no further comments, the Chairman requested a motion to adjourn the Public Hearing and to reconvene into Special Session.

A motion was made by Mr. Lloyd Brown, seconded by Ms. Aquicline Rener-Arnold, that the Iberia Parish Council does hereby adjourn its Public Hearing and reconvene into Special Session.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: Maggie F. Daniels, Curtis Boudoin, Lloyd Brown, David Ditch, Ricky J. Gonsoulin, Glenn Romero, Roger Duncan, Jerome W. Fitch, Aquicline Rener-Arnold, and D. Wayne Romero.

NAYS: None.

ABSENT: Thomas J. Landry, Troy Comeaux, Bernard E. Broussard, and Marty Trahan.

And the motion was declared adopted this 23rd day of September, 2013.

Mr. Jerome W. Fitch stated that he would support this proposed employee and inquired about the recent article in The Daily Iberian regarding the resumes and/or applications which are alleged to have been withheld by the former Director of Personnel. Mr. Fitch questioned if Parish President Errol Romero had reviewed these resumes and/or applications. Parish President Errol Romero stated that the resumes/applications were presented to him too late.

Mr. Ricky J. Gonsoulin inquired if the proposed employee meet the qualifications in the job description of the Chief Administrative Officer. Mr. Gonsoulin questioned if the CAO would be allowed to consult with Parish President and other officials to review operations/activities of all Parish departments, review/resolve problems, receive advice/direction, and provide recommendations, to include working fully with Council members. Mr. Gonsoulin questioned if the CAO would be allowed to perform work related to the Parish President's operations/activites, Personnel, and equipment and research problems, investigate complaints, provide information, and initiate resolutions to problems. Parish President Errol Romero stated that the CAO would be allowed to do the stated items.

Mr. David Ditch also stated that he would also support this proposed candidate.

A motion was made by Mr. Lloyd Brown, seconded by Mr. Curtis Boudoin, that the following be adopted as amended to include that the effective date of employment will be September 24, 2013, contingent upon the proposed employee meeting all pre-employment requirements with the Parish:

RESOLUTION NO. 2013-356

A RESOLUTION APPROVING THE PARISH PRESIDENT'S APPOINTMENT FOR THE POSITION OF CHIEF ADMINISTRATIVE OFFICER AT A PROPOSED ANNUAL SALARY OF \$88,000, TO INCLUDE A \$500 MONTHLY AUTOMOBILE ALLOWANCE, AND FURTHER TO AMEND THE 2013 GENERAL FUND BUDGET IN THE TOTAL AMOUNT OF \$27,235 (TOTAL ANNUAL COSTS OF \$124,568) TO PROVIDE FOR SALARY, AUTOMOBILE ALLOWANCE, AND ASSOCIATED BENEFITS UNTIL DECEMBER 31, 2013, ALL TO BE FUNDED FROM THE FROM THE FUND BALANCE - PREVIOUS YEARS, AND ALL AS REQUESTED BY THE PARISH PRESIDENT.

WHEREAS, Section 4-01 of the Iberia Parish Home Rule Charter requires Council approval of the Parish President's appointment of all directors of departments for the Executive Branch and the annual salaries to be set for said positions; and

WHEREAS, the Parish President has requested Council approval of the employment of Mr. Thomas D. Burbank, Jr. as Chief Administrative Officer for the Executive Branch at an annual salary of \$88,000; and

WHEREAS, the Parish President has requested that a \$500 per month automobile allowance be included with the proposed appointment; and

WHEREAS, the Parish President is requesting that Mr. Burbank be allowed to begin employment on September 24, 2013, contingent upon his meeting all pre-employment requirements with the Parish.

NOW, THEREFORE, BE IT RESOLVED, that the Iberia Parish Council does hereby approve the appointment of Mr. Thomas D. Burbank, Jr. as Chief Administrative Officer of the Executive Branch at an annual salary of \$88,000.

BE IT FURTHER RESOLVED, that the Iberia Parish Council does hereby authorize the payment of an automobile allowance in the amount of \$500 per month to Mr. Burbank.

BE IT FURTHER RESOLVED, that the effective date for employment of Mr. Burbank shall be September 24, 2013 and is contingent upon his meeting all pre-employment requirements with the Parish.

BE IT FURTHER RESOLVED, that the 2013 General Fund Budget is hereby amended to reflect additional funding necessary to provide for the salary, automobile allowance, and associated benefits until December 31, 2013, as follows:

<u>ACCOUNT NO.</u>	<u>ACCOUNT TITLE</u>	<u>BUDGET</u>	<u>ADJUSTMENT</u>
511000 1310 0000 0000	Personal Services	\$203,108	\$20,308
515000 1310 0000 0000	Auto Allowance	\$8,400	\$1,000
521000 1310 0000 0000	Group Insurance	\$11,938	\$2,160
522100 1310 0000 0000	Medicare	\$2,948	\$294
523000 1310 0000 0000	Parochial Retirement	\$34,018	\$3,402
526000 1310 0000 0000	Worker's Comp	\$653	\$71
499000 0000 0000 0000	Fund Bal - Prev Yrs	\$2,110,210	\$27,235

BE IT FINALLY RESOLVED, That this Resolution shall become effective immediately upon adoption by the Iberia Parish Council and approval by the Iberia Parish President, all in accordance with Section 2-13 of the Iberia Parish Home Rule Charter.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Maggie F. Daniels, Curtis Boudoin, Lloyd Brown, David Ditch, Ricky J. Gonsoulin, Glenn Romero, Roger Duncan, Jerome W. Fitch, Aquicline Rener-Arnold, and D. Wayne Romero.

NAYS: None.

ABSENT: Thomas J. Landry, Troy Comeaux, Bernard E. Broussard, and Marty Trahan.

And the Resolution was declared adopted this 23rd day of September, 2013.

ORDINANCES INTRODUCED

None.

A motion was made by Mr. Ricky J. Gonsoulin, seconded by Mr. Lloyd Brown, that the Iberia Parish Council does hereby adjourn.

The motion carried.

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE:

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Clerk of the Council

/bpb