Thereupon, Vice-President Everette Manuel called the meeting to order at 6:00 p.m.

Attendance of the Board was as follows:

<table>
<thead>
<tr>
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<th>Present</th>
<th>Absent</th>
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<tr>
<td>Jody Suire, President</td>
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<td>Everette Manuel, Vice-President</td>
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<tr>
<td>Terry LeBlanc, Treasurer</td>
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<tr>
<td>Paul Trahan, Secretary</td>
<td>x</td>
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<tr>
<td>Timothy Nugent, Member</td>
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Also present at the start of the meeting were L. J. Romero, customer; Dale LeBlanc, Engineer with Dubroc Engineering; Ronnie Chevis, Plant Operator; Phillip Flugence, Assistant Plant Operator; Brenda Romero, Office Manager, and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were, Everette Manuel, Paul Trahan and Terry LeBlanc.

Board members absent: Jody Suire and Timothy Nugent.

It was motioned by Paul Trahan and seconded by Terry LeBlanc to accept the minutes of the Monthly Meeting of Monday, September 17, 2018 as published. Motion carried by unanimous vote.

ITEM #1 PERSONS TO ADDRESS THE BOARD

L. J. Romero addressed the board regarding water pressure at his residence on Soileau Road.

Discussion was had regarding this matter.

L. J. Romero left the meeting at 6:10 p.m.

Dale LeBlanc presented “Existing Water System, Waterworks District No. 3 (Coteau), August 2017” map and reviewed with the board sizes of water lines on Soileau Road. No action on this matter.

ITEM #2 - ENGINEER’S REPORT

ITEM #2.1 Coteau Road and Fremin Road Water System Improvements
Dale LeBlanc updated the board on Contract No. 3 Coteau Road (Snapper Road to Coteau Elementary School) and advised the board that this is still on hold; waiting on DOTD to complete plans. No action

Dale LeBlanc updated the board on Contract No 4 Fremin Road (The Ridge Subdivision to Boyance Road) and advised that bids have been received with lowest bidder being Cade Frey Construction, LLC in the amount of $169,705.00. He recommended a motion to authorize President to recommend approval by Iberia Parish Government.

It was motioned by Paul Trahan and seconded by Terry LeBlanc to authorize President to recommend to Iberia Parish Government to approve and award the contract to the low bidder Cade Frey Construction, LLC in the amount of $169,705.00 for Contract No. 4 Fremin Road (The Ridge Subdivision to Boyance Road). Motion carried by unanimous vote.

ITEM #2.2 Dale LeBlanc updated the board regarding Water System Improvements, Facility Planning and Control Projects, Contract No. 4 Water Lines (Captain Cade Rd, Oliva Rd., Melancon Rd, Seymour Migues Rd) and advised that the contractor has completed Oliva Road and this portion of the water line is ready for service; health department has tested and approved.

Discussion was had regarding water lines in Duncan Trailer Park and the installation of a master meter.

Dale LeBlanc advised the board that Water System Improvements, Facility Planning and Control Projects, Contract No. 4 Water Lines is 19% complete with 23% of time used and payment this month would be $20,700.00.

ITEM #2.3 Dale LeBlanc updated the board on Water Well Maintenance and advised the board that work will start on Water Well #3 as soon as the State approves the funding request and then maintenance work would begin on Water Well #4 once maintenance work is complete on Water Well #3, followed by plugging and abandoning Water Well #2.

Brief discussion was had regarding this matter.

ITEM #2.4 Dale LeBlanc updated the board regarding Water System Improvements LCDBG Block Grant Project and advised that contractor, Neal Construction, has been approved by Iberia Parish Government and Neal Construction is in the process of getting bonds and insurance and, tentatively, will start work in November, 2018.

ITEM #2.5 Dale LeBlanc presented invoices for informational purposes only and reviewed them with the board.
ITEM #3 WATER SYSTEM ITEMS

ITEM #3(a) Discussion was had regarding installation of a Master Meter on Oliva Road and the funding thereof.

Dale LeBlanc reviewed with the board the method of installation of Master Meters.

ITEM #3(b) Brief discussion was had regarding Director’s Evaluation.

It was agreed that the Director’s Evaluation would be handled by the Vice-President.

PLANT REPORT

Ronnie Chevis gave the Plant Report and advised that all is operating well with no major issues.

Discussion was had regarding water quality.

Dale LeBlanc updated the board on Filter #3 Controller and advised the board that there is a need to purchase a new Controller for Filter #3 in the amount of $3,000.00.

ANNOUNCEMENTS

Everette Manuel advised the board that the next monthly meeting would be held on Monday, November 19, 2018 and agenda items would be due by Friday, November 16, 2018.

Brenda Romero advised the board that the office would be closed on November 1, 2018 in observance of All Saints Day.

It was motioned by Terry LeBlanc and seconded by Paul Trahan that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business the meeting was adjourned at 6:59 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.

Secretary, Waterworks District #3

President, Waterworks District #3