Thereupon, President Jody Suire called the meeting to order at 6:02 p.m.

Attendance of the Board was as follows:

<table>
<thead>
<tr>
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<th>Present</th>
<th>Absent</th>
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<tr>
<td>Jody Suire, President</td>
<td>x</td>
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<td>Everette Manuel, Vice-President</td>
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<tr>
<td>Terry LeBlanc, Treasurer</td>
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<td></td>
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<tr>
<td>Paul Trahan, Secretary</td>
<td>x</td>
<td></td>
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<tr>
<td>Timothy Nugent, Member</td>
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Also present at the start of the meeting were Gus Thibodeaux with APT Controls, Inc.; Rickey and Jill Armentor, customers; Dale LeBlanc, Engineer with Dubroc Engineering; Ronnie Chevis, Plant Operator; Brenda Romero, Office Manager, and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were, Jody Suire, Everette Manuel, Paul Trahan and Terry LeBlanc.

Board member absent: Timothy Nugent.

It was motioned by Terry LeBlanc and seconded by Paul Trahan to accept the minutes of the Monthly Meeting of Monday, October 15, 2018 as published. Motion carried by unanimous vote.

**ITEM #1 PERSONS TO ADDRESS THE BOARD**

Rickey and Jill Armentor addressed the board regarding water service to their property on L. Armentor Road.

Discussion was had regarding the options and obstacles of running water lines on L. Armentor Road.

No action was taken on this matter.

Rickey and Jill Armentor left the meeting at 6:12 p.m.
Gus Thibodeaux handed to the board copies of a report to Waterworks District #3 of Iberia Parish which outlines recommended repairs to water wells and filters dated November 19, 2018 and addressed the board regarding proper maintenance of the water system.

Lengthy discussion was had regarding this matter. No action.

Gus Thibodeaux left the meeting at 6:48 p.m.

ITEM #2 - ENGINEER’S REPORT

ITEM #2.1 Coteau Road and Fremin Road Water System Improvements

Dale LeBlanc updated the board on Contract No. 3 Coteau Road (Snapper Road to Coteau Elementary School) and advised the board that this project is still on hold; waiting on DOTD. No action.

Dale LeBlanc updated the board on Contract No 4 Fremin Road (The Ridge Subdivision to Boyance Road) and advised that the project is under construction by Cade Frey Construction, LLC and is 25% complete.

ITEM #2.2 Dale LeBlanc updated the board regarding Water System Improvements, Facility Planning and Control Projects, Contract No. 4 Water Lines (Captain Cade Rd, Oliva Rd., Melancon Rd, Seymour Migues Rd) and advised that the contractor is working on Captain Cade Road and is about one-third complete; Oliva Road is complete; work may begin on Melancon Road this week; Seymour Migues Road is complete and he suggested sending a letter to customers on Seymour Migues Road. He handed to the board copies of a letter which he drafted and recommended advising the customers of charges assessed for water service. The following charges are outlined in the letter: Meter - $700, deposit (refundable) - $100, application fee - $50.

ITEM #2.3 Dale LeBlanc updated the board on Water Well Maintenance work and recommended Change Order No. 1 with Griner Drilling to plug and abandon Water Well No. 2 in the amount of $27,655.00.

Discussion was had regarding this matter.

It was motioned by Everette Manuel and seconded by Paul Trahan to approve Change Order No. 1 in the amount of $27,655 to Griner Drilling to plug and abandon Water Well No. 2 and perform maintenance work on Water Well No. 3. Motion carried by unanimous vote.

It was motioned by Everette Manuel and seconded by Terry LeBlanc to authorize Dubroc Engineering to come up with budgetary numbers for labor and equipment to address the issues on the letter received from APT Controls, Inc. dated November 19, 2018. Motion carried by unanimous vote.
ITEM #2.4  Dale LeBlanc updated the board regarding Water System Improvements LCDBG Block Grant Project and advised that a pre-construction meeting was held with the contractor, Waterworks District #3 (Coteau) staff and Iberia Parish Government and that contractor, Neal Construction, has 180 calendar days to complete his work and should begin the second project sometime in January, 2019.

ITEM #2.5  Dale LeBlanc presented invoices for informational purposes only.

ITEM #3  Jody Suire updated the board regarding Waterworks District #3 emergency notification system and discussion was had regarding this matter.

   It was motioned by Terry LeBlanc and seconded by Everette Manuel that Waterworks District #3 join the Iberia Parish program for one (1) year and fund our portion of Iberia Parish Notification System in the amount of $5,000. Motion carried by unanimous vote.

ITEM #4  Paul Trahan addressed the board regarding Plant Operator Ronnie Chevis’ present job and responsibilities during the medical leave of Executive Director Ronald Daigle.

   Discussion was had regarding this matter.

   It was motioned by Paul Trahan and seconded by Terry LeBlanc to table this agenda item to next meeting. Motion carried by unanimous vote.

ITEM #5 WATER SYSTEM ITEMS

ITEM #5(a)  Discussion was had regarding revocation of servitude of way for Rickey Frederick.

   It was motioned by Everette Manuel and a unanimous seconded to approve revised plans to run lines in front of Bridget and Rickey Frederick’s property into the parish right of way. Motion carried by unanimous vote.

PLANT REPORT

   Ronnie Chevis gave the Plant Report and advised that the water pressure at the residence of L. J. Romero recorded above state requirement; and all in the plant is running satisfactorily.

ANNOUNCEMENTS

   Jody Suire advised the board that the next monthly meeting would be held on Monday, January 14, 2019 and agenda items would be due by Friday, January 11, 2019.

   Brenda Romero advised the board that the office would be closed on Christmas Eve, Christmas Day, New Years Eve and New Years Day.

   It was motioned by Terry LeBlanc and a unanimous second that the meeting be adjourned. Motion carried by unanimous vote.
There being no further business the meeting was adjourned at 7:40 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.

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Secretary, Waterworks District #3

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President, Waterworks District #3