



EMERGENCY 911
IBERIA PARISH COMMUNICATIONS DISTRICT COMMISSION
1111 Ember Dr. New Iberia, Louisiana 70560

DARREN BOURQUE-CHAIRMAN
BUDDY SMITH
JARETT LANDRY

TIMOTHY "TJ" DRONET-VICE CHAIRMAN
LELAND LASETER
FRANCIS DORSEY

Lance P. Provost, II - Director
August 21, 2025

Deborah Conner-Secretary

A Regular Meeting of the Iberia Parish Communications District was held on Thursday, August 21, 2025 at 10:00a.m. at the Iberia Parish 911 Communication Center. Due to absence of the Chairman and Vice-Chairman, It Was Moved by Leland Laseter Seconded by Francis Dorsey to appoint Buddy Smith as the acting chairman. The meeting was called to order at 10:15a.m. Deborah Conner conducted the roll call and a quorum was established.

MEMBERS PRESENT: Leland Laseter, Buddy Smith and Francis Dorsey.

MEMBERS ABSENT: Timothy Dronet, Jarett Landry and Darren Bourque.

OTHERS IN ATTENDANCE: Lance P. Provost, II and Deborah Conner.

It was MOVED by Leland Laseter SECONDED by Buddy Smith that the June 26, 2025 911 Meeting Minutes be approved.

YEAS: Francis Dorsey, Buddy Smith, Leland Laseter.

NAYS: None.

ABSENT: Darren Bourque, Timothy Dronet and Jarett Landry.

And the motion carried.

The Chairman opened the floor for public comments and none were received at this time.

Director's General Report:

Cooperative Endeavor Agreement:

- Legal has completed their review of the Cooperative Endeavor Agreements between the District and Iberia Parish Government for both the building and Secretary position. With changes or updates made to the CEA's have been done as a matter of law.

Other

- Conferred with Purchasing Officer on the steps that we must take with regards computer surplus.
- Provided Board with a synopsis of those ordinances and laws which regulate the District's relationship with Iberia Parish Government and legal counsel.

- Noted the Director is currently looking into the legality and procedures to conduct board meetings virtually to ensure board meetings happen consistently and with quorum.

Center Operations Report:

Staffing

- Update provided on staffing noting that two (2) recruit officers are in training leaving one (1) open position. The district will be conducting a hiring rotation to fill the remaining position.
- Director commended the Assistant Director on a job well done with trying to maintain staffing of the district's operations center.

Call Report

- A total of one (1) over-ring was reported and investigated in the month of June.
- A total of two (2) over-rings were reported and investigated in the month of July.

System's Report:

- Director advised board that the issue between ATT and Cox regarding transferring calls has been fixed with no known issues.
- Tow Generator test was conducted with no issues.
- The fund transfer of \$17,196.00 for the Crac Unit Repairs has been approved and we are currently waiting on the vendor to schedule a date to make the repairs.
- Pipes and Plugs serviced the Water Heater and found that there were wires burnt. A replacement order was made and has since been fixed.
- District received a yearly maintenance quote for \$72,000 for its current CAD System. Director is currently receiving clarification on the itemized invoice and is not prepared to move forward until further details are obtained.

Finance Report:

- The Director reviewed the budget and line items were discussed. No concern or changes regarding the budget.
- Director attended a scheduled meeting with finance to begin drafting the District's 2026 budget.
- Director provided an update on the replacement of both HVAC Units with a quote from Southern Gulf Heating & Cooling. Director notes the quote was priced at \$19,000 for the repair of both units. Director will confer with the Purchasing Officer to begin the quote / bid process.

It was MOVED by Leland Laseter SECONDED by Francis Dorsey to accept the Director's General Report, Center Operation's Report, System's Report and Finance Report as presented. There being no further business, It was MOVED by Leland Laseter SECONDED by Francis Dorsey to adjourn the meeting.

YEAS: Francis Dorsey, Buddy Smith, Leland Laseter.

NAYS: None.

ABSENT: Darren Bourque, Timothy Dronet and Jarett Landry.


And the motion carried.

The next regular scheduled meeting of the commission will be held on Thursday, September 18, 2025 at 10:00a.m. at the Iberia Parish 911 Communications Center, 1111 Ember Dr.

ATTEST:

SUBMITTED BY:


Deborah Conner
Secretary



Buddy Smith
Acting-Chairman