

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, JULY 28, 2025

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, July 28, 2025, at 5:29 p.m.

Ray Gary called the meeting to order with the following members present: Ray Gary, Barrett Hebert and Allen Douet, Jr. It was determined that a quorum was had.

Members absent were Paul Trahan due to illness and James Sprague.

Also present at the start of the meeting were Jeremy Fontenot, Engineer with McBade Engineering; Timothy Henry with Statewide Electrical Services; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Christine Ransonet, Executive Assistant and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance and prayer.

ITEM #3 - PUBLIC COMMENTS:

No public comments.

ITEM #4 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by Allen Douet, Jr. to accept the minutes of the Monthly Meeting of Monday, June 16, 2025 as published. Motion carried by unanimous vote.

ITEM #5 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

a. Referring to his personal notes, Timothy Henry gave the Statewide Electrical Services report on Plant Operations and advised the board that on June 29, 2025, a Service Pump tripped causing low pressure without major problems. On July 3, 2025 the Service Pumps were reset to allow the second pump to automatically come on with any fault.

Brad Cradeur explained the workings of Service Pumps and PSI.

Discussion was had regarding pressure drop recovery.

Timothy Henry advised the board that on July 3, 2025 the mechanical rubber coupling on Filter No. 1 effluent pump busted and he replaced it and got it back up and running. He stated that Griner did a well test on Water Wells No. 3 and No. 4 on July 10, 2025; on July 27, 2025 the rubber coupling busted again and was replaced with another new one.

b. Jeremy Fontenot gave the Engineers Report and advised the board that Contract No. 1 Water Well No. 5 driller performed the pumping test and we would get results in a few days; electrical is ninety-five (95%) percent complete and the contractor is preparing to do the concrete work; all work should be done in three (3) to four (4) weeks.

Discussion was had regarding the deadline date of June 25, 2025.

Jeremy Fontenot advised the board that Contract #2 Ground Storage Tank is almost complete; a small amount of electrical is left to be done then that project will be concluded.

Jeremy Fontenot advised that NCMC completed the concrete pad on Craig Romero's property and they will come back tomorrow to complete dress-up.

Jeremy Fontenot advised the board that Southern Constructors has been awarded the construction contract for Contract No. 3 Water Treatment Plant and we are waiting for the signed contract from Hunter Senette.

c. There was no report from Legal Counsel.

d. Brad Cradeur gave the Director's Report and advised that he called Griner Drilling about a month ago regarding a little dip in the water flow from Water Well No. 4 and they came out and did a pump test on Water Well 3 and Water Well 4. He stated that we should get results in the near future.

Brad Cradeur advised the board that he called DOTD regarding erosion in the ditch in the front left and was advised that they would come to clean it out.

Brad Cradeur advised the board that he plans to have the water tank pressure washed.

Brad Cradeur stated that we had about one hundred ten (110) delinquent accounts two (2) months ago and we have about sixty (60) this month. He explained the process used before delinquent accounts are closed and water service is disconnected.

Brad Cradeur clarified prayer at the start of the monthly meetings. He stated that he was advised by legal that it is okay to have prayer at the start of meetings as long as all board members agree and there is no other opposition.

It was confirmed that all board members present are in favor of prayer and Ray Gary advised that he received approval from Paul Trahan and James Sprague previously.

Brad Cradeur advised the board that he is very pleased with the new employee, Patrick Lambert.

Brief discussion was had regarding water meters that were installed backwards.

ITEM #6 – NEW BUSINESS

There was no new business.

ITEM #7 - ANNOUNCEMENTS

Ray Gary advised the board that the next meeting would be scheduled for Monday, August 18, 2025 and agenda items would be due by Wednesday, August 13, 2025.

ITEM #8 - ADJOURNMENT

It was motioned by Barrett Hebert and seconded by Allen Douet, Jr. that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 5:59 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

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BARRETT HEBERT, SECRETARY  
WATERWORKS DISTRICT #3 (COTEAU)

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PAUL TRAHAN, PRESIDENT  
WATERWORKS DISTRICT #3 (COTEAU)