

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, JUNE 16, 2025

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, June 16, 2025, at 5:30 p.m.

Ray Gary called the meeting to order with the following members present: Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

Member absent was Paul Trahan due to illness.

Also present at the start of the meeting were George McCallum representing J. Breaux Enterprises, LLC and Coteau Ridge Subdivision; Jeremy Fontenot, Engineer with McBade Engineering; Timothy Henry with Statewide Electrical Services; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Christine Ransonet, Executive Assistant and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance and prayer.

ITEM #3 - PUBLIC COMMENTS:

No public comments.

ITEM #4 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday, May 19, 2025 as published. Motion carried by unanimous vote.

ITEM #5 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

a. Timothy Henry gave the Statewide Electrical Services report on Plant Operations and advised the board that there was a leak on a flush riser which was repaired; a smooth tap at the water plant was replaced; on June 9 Well #4 tripped with no incident; Saturday, June 14, Pump #1 tripped causing pressure drop but recovered rapidly.

Brad Cradeur explained the concerns when pressure drop occurs.

Discussion was had regarding pressure drop recovery and control of pumps.

b. Jeremy Fontenot gave the Engineers Report and advised that Contract No. 1 Water Well No. 5 driller began mobilizing last week and began drilling today; electrician is scheduled to come back out on Wednesday and Thursday to wire the generator and finish any miscellaneous items that he has.

Jeremy Fontenot stated that all materials are in for Contract No. 2 Ground Storage Tank; E. P. Breaux ran all conduit in pump building and they are good on contract time.

Jeremy Fontenot advised the board that the contractors wanted clarifications on electric and controls for Contract No. 3 Water Treatment Plant which was clarified; bids open at 11:00 a.m. June 2 2025.

Brad Cradeur stated that bid times were extended to give contractors enough time to prepare their bids; bid times can be extended.

- c. There was no report from Legal Counsel.
- d. Brad Cradeur gave the Director’s Report and advised that he would be brief as June has been extremely busy with Federal Funding within Iberia Parish Government.

Brad Cradeur advised the board that a new employee, Patrick Lambert, has been hired for Maintenance and Field and that he would be encouraged to obtain his certification by next year.

Brad Cradeur asked Christine Ransonet to update on meter installs and stated that four (4) meters were pulled due to delinquent accounts.

Referring to “May 2025 Meter Research and Adjustments” discussion was had regarding high bills.

Christine Ransonet advised that cashiers are updating phone numbers and addresses as customers come in and from checks received in drop box or by mail for payments.

ITEM #6 – NEW BUSINESS

- a. Discuss and vote on a resolution allowing the Executive Director to sign change order No. 5 for construction of the ARA Water Plant in the amount of one hundred ninety-nine thousand seventy-two dollars and forty-two cents (\$199,072.42) pending council approval.

Ray Gary read aloud Item VI (a) and asked if he had a motion and a second on this item.

Brad Cradeur advised the board that this is proceeds from ARA bond revenue, not general budget, and reviewed Change Order Request No. 005. He stated that this would help the plant long term.

It was motioned by James Sprague; seconded by Allen Douet, Jr. to adopt a resolution allowing the Executive Director to sign change order No. 5 for construction of the ARA Water Plant in the amount of one hundred ninety-nine thousand seventy-two dollars and forty-two cents (\$199,072.42) pending council approval. Motion carried by unanimous vote.

The following resolution was offered by James Sprague, seconded by Allen Douet, Jr. and carried:

RESOLUTION

A RESOLUTION ALLOWING THE EXECUTIVE DIRECTOR TO SIGN CHANGE ORDER NO. 5 FOR CONSTRUCTION OF THE ARA WATER PLANT IN THE AMOUNT OF ONE HUNDRED NINETY-NINE THOUSAND SEVENTY-TWO DOLLARS AND FORTY-TWO CENTS (\$199,072.42) PENDING COUNCIL APPROVAL.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the Executive Director is authorized to sign Change Order No. 5 for construction of the ARA Water Plant in the amount of ONE HUNDRED NINETY-NINE THOUSAND SEVENTY-TWO DOLLARS AND FORTY-TWO CENTS (\$199,072.42) pending council approval.

THEREUP, the above resolution was declared adopted on the 16th day of June, 2025.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on June 16, 2025, at which time a quorum was present and voting.

s/Barrett Hebert
Barrett Hebert
SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

b. Vote on a resolution to accept the donation of Coteau Ridge Subdivision Phase 2B Water System from Coteau Ridge Development, LLC

Ray Gary read aloud Item No. VI (b) and asked if he had a motion and a second on this item.

Brad Cradeur read allowed the list from Dale LeBlanc’s e-mail and advised that all requirements have been met and ready to proceed.

It was motioned by Barrett Hebert, seconded by Allen Douet, Jr. to adopt a resolution to accept the donation of Coteau Ridge Subdivision Phase 2B Water System from Coteau Ridge Development, LLC. Motion carried by unanimous.

The following resolution was offered by Barrett Hebert, seconded by Allen Douet, Jr. and carried:

RESOLUTION

A RESOLUTION TO ACCEPT THE DONATION OF COTEAU RIDGE SUBDIVISION PHASE 2B WATER SYSTEM BY COTEAU RIDGE DEVELOPMENT, LLC.

WHEREAS, COTEAU RIDGE DEVELOPMENT, LLC is the Owner/Developer of Coteau Ridge Subdivision Phase 2B within the service area of Waterworks District #3 (Coteau), and

WHEREAS, COTEAU RIDGE DEVELOPMENT, LLC has installed a water system to serve Coteau Ridge Subdivision Phase 2B, and

WHEREAS, COTEAU RIDGE DEVELOPMENT, LLC wishes to donate said water system to Waterworks District #3 (Coteau), and

WHEREAS, Waterworks District No. 3 (Coteau) wishes to accept the Coteau Ridge Subdivision Phase 2B Water System;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Waterworks District #3 (Coteau) that Waterworks District #3 (Coteau) is hereby authorized to accept the donation of the water system in Coteau Ridge Subdivision Phase 2B and to authorize the Waterworks District #3 (Coteau) President to execute any documents that may be required concerning the donation of the water system.

THEREUPON, the above resolution was declared adopted.

And the resolution was declared adopted on this 16th day of June, 2025.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on June 16, 2025, at which time a quorum was present and voting.

s/Barrett Hebert
Barrett Hebert
SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

c. Brad Cradeur explained a need to reschedule the July meeting due to family vacation.

Discussion was had regarding this matter.

It was motioned by James Sprague, seconded by Barrett Hebert to schedule the July meeting on July 28, 2025 at 5:30 p.m. Motion carried by unanimous vote.

Allen Douet, Jr. asked Brad Cradeur for a report on the meeting with Entergy.

Brad Cradeur advised that a meeting was held with Entergy regarding electrical power coming to the waterworks office building.

Brief discussion was had regarding the meeting with Entergy.

Brief discussion was had regarding opening the meetings with the addition of prayer with the pledge.

It was motioned by Barrett Hebert and seconded by Allen Douet, Jr. that the meeting be adjourned.

Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:12 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT #3 (COTEAU)

PAUL TRAHAN, PRESIDENT
WATERWORKS DISTRICT #3 (COTEAU)