

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, MAY 19, 2025

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, May 19, 2025, at 6:00 p.m.

Paul Trahan called the meeting to order with the following members present: Barrett Hebert, Ray Gary, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

Also present at the start of the meeting were Jeremy Fontenot, Engineer with McBade Engineering; Timothy Henry with Statewide Electrical Services; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Christine Ransonet, Executive Assistant and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

ITEM #3 - PUBLIC COMMENTS:

No public comments.

ITEM #4 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday, April 21, 2025 as published. Motion carried by unanimous vote.

ITEM #5 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

a. Timothy Henry gave the Statewide Electrical Services report on Plant Operations and advised the board that the new water lines for Coteau Ridge Subdivision Phase III are installed; plant inspection for the new controls on the filter is complete.

Discussion was had regarding a work incident of a Waterworks District #3 (Coteau) employee.

b. Jeremy Fontenot gave the Engineers Report and advised that Contract No. 1 Water Well No. 5 electrical is ongoing and we are waiting on Entergy to provide new service.

Brad Cradeur agreed to call Dirk Soileau to set up a meeting with himself, Paul Trahan and Dirk Soileau to discuss electrical services from Entergy

Discussion was had regarding Entergy Service.

Jeremy Fontenot stated that the contractor is running conduit for Contract No. 2 Ground Storage Tank control panel.

Jeremy Fontenot advised the board that the pre bid meeting for Contract No. 3 Water Treatment Plant would be held this Thursday, May 22, 2025 and the bid opening is on June 4, 2025.

Jeremy Fontenot advised that Tullier should be here to drill the well in a week and a half or two weeks.

Discussion was had regarding NCMC Contractors.

c. There was no report from Legal Counsel.

d. Brad Cradeur gave the Director's Report and advised that ARA Water Plant is in full operation, although not fully complete, and we have received the first two (2) payments from First Solar.

Brad Cradeur advised the board that it was not necessary to transfer Five Hundred (\$500.00) Dollars from Waterwork District No. 3 (Coteau) to ARA Water Plant for operation purpose as the first payment was received in a timely manner.

Brad Cradeur advised the board that he is still interviewing for another Field Tech for Waterworks District No. 3 (Coteau) and many applicants do not keep their appointments.

Brad Cradeur advised the board that we have received a "B" for our water grade this year; last year we had received a "C". He stated that he attended a Management Course in November without receiving credit as Directors don't earn credits. Board members, however, get five (5) credits for attending and he would notify board members of the dates when management courses are scheduled.

Brad Cradeur explained how water grades are affected by customer complaints and aesthetics of distributed water.

Brad Cradeur advised that Consumer Confidence Report is out; would be run in the Daily Iberian on May 31, 2025 and customers would be notified on their May bill where they could view it.

Brad Cradeur stated that delinquent bills would not go over \$150, the amount of the deposit.

Discussion was had regarding applicants' job interviews in attempt to hire new employees. Brad Cradeur suggested that we would have to increase the salary and pay overtime and on call.

Allen Douet, Jr. offered to make himself available to attend the meeting with Dirk Soileau.

Discussion was had regarding meter readings, inaccuracies, delinquent accounts, disconnects, etc.

ITEM #6 – NEW BUSINESS

Paul Trahan read aloud Item VI a) "Vote on a resolution permanently changing board meeting times from 6:00 p.m. to 5:30 p.m. as allowable by LA R.S. 33:3819. ***Meeting dates will remain on the third Monday of each calendar month." He asked the board members if he had a motion and second.

It was motioned by Ray Gary, seconded by Allen Douet, Jr. to adopt a resolution permanently changing Board meeting times from 6:00 p.m. to 5:30 p.m. as allowable by LA R.S. 33:3819; meeting dates will remain on the third Monday of each calendar month. Motion carried by unanimous vote.

The following resolution was offered by Ray Gary and seconded by Allen Douet, Jr. and carried.

RESOLUTION

A RESOLUTION PERMANENTLY CHANGING BOARD MEETING TIMES FROM 6:00 P.M. TO 5:30 P.M. AS ALLOWABLE BY LA R.S. 33:3819; MEETING DATES WILL REMAIN ON THE THIRD MONDAY OF EACH CALENDAR MONTH.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the board meeting times will permanently change from 6:00 p.m. to 5:30 p.m. as allowable by LA R.S. 33:3819; meeting dates will remain on the third Monday of each calendar month.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on Monday, May 19, 2025, at which time a quorum was present and voting.

s/Barrett Hebert
BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

ANNOUNCEMENT:

Paul Trahan advised that the next board meeting would be held on Monday, June 16, 2025 at 6:00 p.m.; agenda items would be due on Wednesday, June 11, 2025.

Allen Douet, Jr. asked if electricity has been run to the pole for the new well across the street.

Paul Trahan stated that Entergy would come to set two (2) poles on the property and he explained the method to be used to complete installation.

It was motioned by James Sprague and seconded by Barrett Hebert that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:42 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT #3 (COTEAU)

PAUL TRAHAN, PRESIDENT
WATERWORKS DISTRICT #3 (COTEAU)