

PROCEEDINGS OF THE BOARD OF SUPERVISERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, SEPTEMBER 15, 2025

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, September 15, 2025, at 5:30 p.m.

Paul Trahan called the meeting to order at 5:30 p.m.

ITEM #3 - Roll Call:

Members present: Paul Trahan, Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

Also present at the start of the meeting were Jeremy Fontenot, Engineer with McBade Engineering; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Christine Ransonet, Executive Assistant, and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance and prayer.

ITEM #4 - PUBLIC COMMENTS:

No public comments.

ITEM #5 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by Ray Gary to accept the minutes of the Monthly Meeting of Monday, August 18, 2025 as published. Motion carried by unanimous vote.

ITEM #6 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

a. In the absence of Timothy Henry with Statewide Electrical Services, Brad Cradeur gave the Statewide Electrical Services report on Plant Operations and advised the board that on August 20, 2025, chlorine lines were replaced and they would be replaced every six (6) months in the future; due to a broken water line on Fremin Road, a boil water advisory was issued on August 20, 2025 for residents east of Boyance Rd. to Highway 182; water samples were tested on August 21, 2025 and the advisory was rescinded on August 22, 2025; On September 10, 2025 there were issues with Filter No. 1 in which the valve was getting stuck and is in control now.

Brad Cradeur advised the board that we are heading toward all new electrical for our filters and filter panel.

Brad Cradeur advised the board that the positioner on Filter No. 1 was replaced and it should now help to keep water level stable during back washing and flushing procedures.

Paul Trahan stated that we are presently on lower water consumption at this time.

b. Jeremy Fontenot gave the McBade Engineering Report and advised that Contract No. 1, Water Well No. 5 limestone road was completed today; Tullier will begin pipe installation on Wednesday which should be completed by Friday, then they should begin pumping tests.

Jeremy Fontenot advised the board that everything should be in place for Contract #2 Ground Storage Tank and Andy would come in to complete the wiring.

Jeremy Fontenot advised the board that Contract No. 3 Water Treatment Plant end date is July 19, 2026 and Southern Constructors would separate out the control panel from the filter. He stated that he they are waiting on submittals.

Jeremy Fontenot advised the board that the pre-construction meeting was held at the end of August, 2025 with Southern Constructors for Contract No. 3 Water Treatment Plant.

Brad Cradeur advised the board that by the end of December 2026 we must have all monies spent for Contract No. 3 Water Treatment Plant.

c. There was no report from Legal Counsel.

d. Brad Cradeur gave the Director's Report and advised that all is going well. He stated that he has been working on the budget for 2026.

Brad Cradeur explained to the board the procedures used to disconnect water service.

Christine Ransonet stated that payment plans are only for customers who have had significant water leaks.

Brad Cradeur advised the board that he has been working with plant operators and coordinating with McBade Engineers.

ITEM #7 – NEW BUSINESS

a. Brad Cradeur advised the board that we must follow policies required by LA Department of Health regarding backflow preventors installation and inspection for commercial meters and offered to the board review of State Department of Health policies if they desire to review.

Discussion was had regarding this matter.

Brad Cradeur stated that he believes these policies should be revisited.

b. Brad Cradeur advised that he would like to review the Fiscal Year 2026 Budget tonight then have board members take it home to study.

Brad Cradeur reviewed the proposed 2026 Fiscal Budget with the board and invited questions and discussion.

Discussion was had regarding the 2026 Fiscal Budget.

Paul Trahan asked about revision of the pneumatic system and discussion followed.

Brief discussion was had regarding meter reading.

ITEM #8 – ANNOUNCEMENTS

Discussion was had regarding the date of the next monthly meeting.

It was unanimously agreed that the next monthly meeting would be held on Monday, October 27, 2025 at 5:30 p.m. and agenda items would be due by Wednesday, October 22, 2025.

ITEM #9 - ADJOURNMENT

It was motioned by Barrett Hebert and seconded by James Sprague that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:20 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

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BARRETT HEBERT, SECRETARY  
WATERWORKS DISTRICT #3 (COTEAU)

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PAUL TRAHAN, PRESIDENT  
WATERWORKS DISTRICT #3 (COTEAU)