



Application for Abandonment Permitting, Planning & Zoning Department

Check One:

Utility Servitude ()

Drainage Servitude ()

Right-of-Way ()

Fee \$ _____

OFFICE USE ONLY

Date of Application: _____

Proposed Intro Date: _____

Proposed Final Adoption Date: _____

Received by: _____

Location: _____

Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Surveyor: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Email Address: _____

FEES SCHEDULES:

Utility Servitude	\$ 150.00
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Drainage Servitude	\$ 150.00
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Right-of-Way	\$ 150.00
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CERTIFICATION FOR ABANDONMENT PLAT

The applicant and the surveyor preparing the abandonment plat which is the subject of this application hereby represents, warrants and certifies to the Iberia Parish Government that:

The information delivered in connection with this application with respect to the names and addresses of the property owners is true and accurate and that each applicant and surveyor have conducted all necessary investigations to confirm its accuracy and were obtained from the most current tax rolls as periodically updated by the Iberia Parish Tax Assessor.

Applicant

Date

Surveyor

Date

In the event the Planning staff, at any time prior to the action being taken by the Iberia Parish Council with respect to any abandonment request, that the information (or any portion thereof) contained in the application for abandonment request is incorrect, then the Planning staff may deem the application incomplete, and the same shall be returned to the applicant without further action by the Planning staff or the Iberia Parish Council. The Planning staff shall not be obligated to further review the application until the information (or any portion thereof) shall be corrected to the satisfaction of the Planning staff.

MINIMAL GRAPHIC REQUIREMENT

A. *SUBMITTAL REQUIREMENT

- **Thirty (30) copies** of the plat, size 24" x 36" (only), **folded** to 9" by 12" with the lower right hand corner of the plat facing out. (More copies may be required after technical review.)
- One (1) 8" x 11" reduction of the plat
- 1 Digital PDF of the proposed preliminary plat emailed to permits@iberiagov.net
- Completed application form (including owner's signature)
- Certification for Abandonment Plat
- Any applicable Power of Attorney documents or signature authority documents
- Required filing fees

B. GRAPHIC REQUIREMENTS

- Legal description
- A legible survey with adequate graphics clearly showing the request for action and the area of concern, including dimensions, bearings, benchmarks, township, range, right of way, channel width, depth etc.
- Plat should include current Right of way, channel width, depth
- Total Acreage (as separate entry)
- Vicinity Map (with a scale no greater than 1' = 2,000') with North Arrow oriented the same as the plat
- Names, address, and telephone numbers of the property owner(s)
- Names, address, and telephone numbers of the applicant(s)
- Name, address, and telephone number of the surveyor
- Surveyors stamp
- Surveyors signature
- Names and address of adjacent property owners must be shown when a public right-of-way is at issue.
- Scale of plat - written and graphic
- Date of Preparation
- Existing street names
- Dimensions of all lots to the nearest foot
- Lots and blocks numbered consecutively
- Existing buildings, roads, easements power lines, gas lines, and all features located in and abutting the plat
- All curve data
- Bearings of all lot lines

***These are minimal requirements which must be provided for the acceptance of an application.**

These requests will be circulated to all affected Departments for review. When approved, the request will be forwarded, as an Ordinance, to the Parish Council for final disposition.

SPECIAL NOTE TO APPLICANT

The Parish Council will abandon only the government's rights to public property. It is the duty of the applicant to seek approval from other involved utility companies such as CLECO, Entergy, AT&T, Atmos Energy, Cox Communications, etc.

2025

ZONING COMMISSION SCHEDULE

SUBMITTAL DEADLINE 4:00 P.M.	ZONING COMMISSION MEETING 5:30 P.M.
December 6, 2024	**January 13, 2025**
January 3, 2025	**February 10, 2025**
February 3, 2025	March 17, 2025
March 3, 2025	April 21, 2025
April 4, 2025	May 19, 2025
May 2, 2025	June 16, 2025
June 6, 2025	July 21, 2025
July 7, 2025	August 18, 2025
August 1, 2025	September 15, 2025
September 5, 2025	October 20, 2025
October 3, 2025	November 17, 2025
November 3, 2025	December 15, 2025
December 5, 2025	January 19, 2026