

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE "DISTRICT"), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, JANUARY 23, 2023 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560

Thereupon, President Paul Trahan called the meeting to order at 5:57 p.m.

Attendance of the Board was as follows:

	<u>Present</u>	<u>Absent</u>
Paul Trahan, President	<u> x </u>	<u> </u>
Terry LeBlanc, Vice-President	<u> x </u>	<u> </u>
Barrett Hebert, Treasurer	<u> x </u>	<u> </u>
Ray Gary, Secretary	<u> x </u>	<u> </u>
Roger Duncan, Board Member	<u> x </u>	<u> </u>

Also present at the start of the meeting were Mr. and Mrs. Anthony Touchet, customers; Casey Thibodeaux with Thibodeaux Trailer Park and Chairman of Iberia Parish Sewage District #1; Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Christine Ransonet; Assistant to Brad Credeur, Warren Gauchassin, Chad Maturin and James Trahan, Iberia Parish Councilmen; Neil Swain with State Wide Electrical; Dale LeBlanc, Engineer with McBade Engineering; Brenda Romero, Office Manager and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Terry LeBlanc, Barrett Hebert, Ray Gary and Roger Duncan.

No board member was absent.

It was determined that a quorum was had.

DISCUSS BOARD MEMBER ELECTION

Paul Trahan advised that due to the resignation of Board Members, Jody Suire, President, and Everett Manuel, Vice-President, it is necessary to elect new officers and opened the floor for nominations.

It was motioned by Ray Gary and seconded by Roger Duncan to nominate Paul Trahan for President/Chairman. Paul Trahan accepted the nomination.

It was motioned by Roger Duncan and seconded by Ray Gary to nominate Terry LeBlanc for Vice-President/Vice-Chairman. Terry LeBlanc accepted the nomination.

It was motioned by Roger Duncan and seconded by Barrett Hebert to nominate Ray Gary for Secretary. Ray Gary accepted the nomination.

It was motioned by Ray Gary and seconded by Roger Duncan to nominate Barrett Hebert for Treasurer. Barrett Hebert accepted the nomination.

All nominations were accepted and Officers were elected by unanimous vote.

Waterworks District #3 (Coteau) Board of Directors Officers are elected as follows:

President	Paul Trahan
Vice-President	Terry LeBlanc
Secretary	Ray Gary
Treasurer	Barrett Hebert

APPROVE MINUTES

It was motioned by Terry LeBlanc and seconded by Roger Duncan to accept the minutes of the Monthly Meeting of Monday, December 19, 2022 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

ITEM #1 – PERSONS TO ADDRESS THE BOARD

RICKEY RAY was on the Agenda but was not present.

ANTHONY TOUCHET addressed the board regarding low water pressure at his home.

Paul Trahan advised that Waterworks District #3 (Coteau) has just been informed that we have been approved for a FIVE MILLION (\$5,000,000.00) DOLLAR Grant and future improvements for new water well, ground storage and improvement are in the plans.

Brad Cradeur advised that evaluations are now in process for maximizing, more storage, another well, work done in the plant and to, possibly, have another plant and adding booster pumps.

Lengthy discussion was had regarding water pressure and future plans for the water system.

LISA MIGUES addressed the board requesting information on the plans for a new site location for water well.

Paul Trahan advised that Waterworks District #3 (Coteau) has been in dismay on digging another water well across near the existing wells and are looking for better options.

Brad Cradeur advised that he is researching every option for improving the water system overall.

Paul Trahan invited all guests to remain for Brad Cradeur's report.

ITEM #2 – REPORT FROM DIRECTOR – BRAD CRADEUR

Brad Cradeur gave the Director's Report and advised that we have hired State Wide Electrical to help with operations of our plant and our field and we are getting quotes from contractors for clearing the main line from water wells 3 and 4; we did get the award for the Water Sector (\$5,000,000.00) and a percentage match from the Parish Council; he is having meetings with LUS, Cade Waterworks, LAWCO for looking at maybe having emergency connections. He advised that other systems in the area were also having problems during the freeze.

Discussion was had regarding emergency connection agreements.

Brad Cradeur requested that Dale LeBlanc update on water line situation on Lady of the Lake Road.

Dale LeBlanc updated on water lines and water pressure on Lady of the Lake Road and the possibility of transferring water services from Waterworks District #3 (Coteau) to Cade Water District.

Lengthy discussion was had regarding water lines on Lady of the Lake Road.

Brad Cradeur advised that he is working with Legal in an attempt to donate water lines on Lady of the Lake Road to Cade Water District and requested a copy of the map from Dale LeBlanc who agreed to forward a copy to Brad Credeur.

More discussion was had regarding this matter and the water flow from the wells across the road to the plant.

ITEM #3 – ENGINEER SERVICES – ROGER DUNCAN

Roger Duncan addressed the board regarding fees for engineer services and asked Dale LeBlanc to outline his engineering fees for Water Sector Application

Lengthy discussion was had regarding the process of engineering charges and the contract regarding the Grant.

ITEM #4 – MCBAD ENGINEERS (DALE LEBLANC)

ITEM #4.1 – COTEAU ROAD AND FREMIN ROAD WATER SYSTEM IMPROVEMENTS/LA 88 REALIGNMENT CONTRACT NO. 3 COTEAU ROAD/DOTD PROJECT #H.010922

Dale LeBlanc updated the board on Coteau Road and Fremin Road Water System Improvements/LA 88 realignment Contract No. 3 Coteau Road/DOTD Project #H.010922 and advised the board that the contract is 75% complete; all pipes in the ground for the past month but have been unable to do final testing and chlorination because we didn't have an adequate amount of water to fill the lines and chlorinate so the contractor will probably ask for a time extension because the time expires at the end of February; waiting for adequate amount of water and chlorination to do water testing.

Brad Cradeur inquired about authorization to sign documents for the project.

Dale LeBlanc advised that there needs to be two (2) replacements to sign the documents for the project.

Brad Cradeur recommended that a resolution to allow President and Vice-President to sign documents.

Dale LeBlanc advised that on previous relocations, President and Executive Director were approved to sign documents.

It was motioned by Roger Duncan and seconded by Ray Gary to authorize President Paul Trahan and Executive Director Brad Cradeur to sign and submit all of the necessary agreements, reports, studies, plans, contracts, permits, Contractor Invoices, Engineering Invoices, DOTD Payment Forms and any other documents required in connection with the Water Relocation Project for LA 88. Motion carried by unanimous vote.

The following resolution was offered by Roger Duncan, seconded by Ray Gary and carried:

RESOLUTION

A RESOLUTION GRANTING THE AUTHORITY TO WATERWORKS DISTRICT NO. 3 (COTEAU) BOARD MEMBERS AND EMPLOYEES TO SIGN AND SUBMIT ALL NECESSARY DOCUMENTS IN CONNECTION WITH THE WATER RELOCATION FOR LA 88: REALIGN CURVES IN COTEAU PROJECT (STATE PROJECT #H.010922)

WHEREAS, the Louisiana Department of Transportation and Development (DOTD) has requested that Waterworks District No. 3 (Coteau) relocate water lines along Louisiana Highway 88 for the Water Relocation for LA 88: Realign Curves in Coteau Project (State Project #H.010922); and

WHEREAS, the DOTD and Waterworks District No. 3 (Coteau) approved a Utility Relocation Agreement for the water relocation work; and

WHEREAS, the project requires the signature of a water system official on various documents; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau), that any of the following list of Commissioners and/or Board Members and Employees are hereby authorized to sign and submit all of the necessary agreements, reports, studies, plans, contracts, permits, Contractor Invoices, Engineering Invoices, DOTD Payment Forms and any other documents required in connection with the Water Relocation Project for LA 88.

1. Paul Trahan, President/Chairman
2. Brad Cradeur, Executive Director

And the resolution was declared adopted on this 23rd day of January, 2023.

CERTIFICATE

I, Ray Gary, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on January 23, 2023, at which time a quorum was present and voting.

s/Ray Gary

Ray Gary
SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

ITEM #5 – REPORT FROM STATE WIDE ELECTRICAL SERVICE

Neal Swain gave the report from State Wide Electrical Service and advised that the plant is under producing and problems are being addressed as quickly as possible.

Lengthy discussion was had regarding flushing tonight at 10:00 p.m. and lack of communication.

It was agreed to postpone tonight's flushing to a later date.

REPORT FROM BRENDA ROMERO

Brenda Romero advised the board that the Department of Health and Hospitals gave Waterworks District #3 (Coteau) a grade "A" on our water testing.

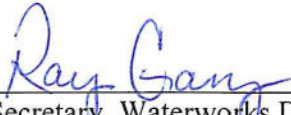
ANNOUNCEMENTS

Paul Trahan advised the board that the next monthly meeting would be held on Monday, February 27, 2023 and agenda items would be due by Wednesday, February 22, 2023.

It was motioned by Barrett Hebert and seconded by Terry LeBlanc that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:42 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.



Secretary, Waterworks District #3



President, Waterworks District #3