

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE "DISTRICT"), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, MARCH 20, 2023 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560

Thereupon, President Paul Trahan called the meeting to order at 6:00 p.m.

Attendance of the Board was as follows:

	<u>Present</u>	<u>Absent</u>
Paul Trahan, President	<u> x </u>	<u> </u>
Terry LeBlanc, Vice-President	<u> </u>	<u> x </u>
Barrett Hebert, Treasurer	<u> x </u>	<u> </u>
Ray Gary, Secretary	<u> x </u>	<u> </u>
Roger Duncan, Board Member	<u> x </u>	<u> </u>

Also present at the start of the meeting were Ian Alpha, Assistant District Attorney and Attorney representing Waterworks District #3 (Coteau); Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Barry Segura, Owner of Statewide Electrical Services; Neil Swain with Statewide Electrical Services; Dale LeBlanc and Pam Granger, Engineers with McBade Engineering; Brenda Romero, Office Manager and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Barrett Hebert, Ray Gary and Roger Duncan.

Board member absent was Terry LeBlanc.

It was determined that a quorum was had.

APPROVE MINUTES

It was motioned by Roger Duncan and seconded by Ray Gary to accept the minutes of the Monthly Meeting of Monday, February 27, 2023 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

ITEM #1 – PERSONS TO ADDRESS THE BOARD

No one was present to address the board.

ITEM #2 – WHEREAS IN LIGHT OF ADDITIONAL OBLIGATION BEYOND THE ORIGINAL COOPERATIVE ENDEAVOR AGREEMENT WITH SEWER DISTRICT #1 AND WATERWORKS DISTRICT #3, DISCUSS AND APPROVE ON COMPENSATION FOR DIRECTOR

Paul Trahan reviewed with the board the budgeted salary allowance included in 2023 Budget Items and the obligation of the Director to Waterworks District #3 (Coteau) and additional obligation beyond the original cooperative endeavor agreement.

Discussion was had regarding approval on compensation for Director.

It was motioned by Roger Duncan and seconded by Ray Gary to approve \$40,000.00 annual salary for Director.

Barrett Hebert requested an explanation of hours worked by Director for Waterworks District #3 (Coteau).

Brad Cradeur responded and advised that the majority of his time is Sewer District but does not supersede Waterworks District #3; he is always on call and each day's requirement may be different.

Paul gave a brief explanation of the Director's activities.

Roger Duncan's motion was carried by unanimous vote.

ITEM #3 – REPORT FROM DIRECTOR – BRAD CRADEUR

1. Discuss and vote on a proposed project to install a new 12" raw water supply line to bypass current piping and new influent header to replace existing header.

Brad Cradeur handed to the board a map of the water plant and property of water well locations and two (2) pictures taken of severe blockage contained in water lines which run from Water wells one (1) and four (4) to the water plant and reviewed them with the board. He gave the Director's Report and advised the board that after researching and checking water lines running from Water wells one (1) and four (4) to the water plant, it would be his recommendation to install a new 12" raw water supply line to bypass current piping and new influent header to replace existing header which would greatly increase water flow and production.

Lengthy discussion was had regarding this matter.

It was motioned by Roger Duncan and seconded by Barrett Hebert to approve Director to obtain proposals to install a new twelve inch (12") raw water supply line to bypass current piping and new influent header to replace existing header. Motion carried by unanimous vote.

Discussion was had regarding the possibility of cleaning out the existing line in order to use it as a backup.

ITEM #4 – MCBADDE ENGINEERS (DALE LEBLANC)

Dale LeBlanc updated the board on Coteau Road and Fremin Road Water System Improvements/LA 88 realignment Contract No. 3 Coteau Road/DOTD Project #H.010922 and advised the board that there is an issue with obtaining new meter boxes, therefore, old meter boxes were used, but all internal components, the actual meter and fittings, are new. All meters are in; new lines are in service and we are waiting on more approval from DOTD for the removal or abandoning of old water lines.

ITEM #5 – REPORT FROM STATEWIDE ELECTRICAL SERVICES

Neal Swain gave the report from Statewide Electrical Services and advised that it would be necessary to replace the existing High Service Pump Panel.

Discussion was had regarding replacement of the High Service Pump Panel.

REPORT FROM BRENDA ROMERO

Brenda Romero gave the Office Report and advised that the office would be closed on April 7, 2023 in observance of Good Friday.

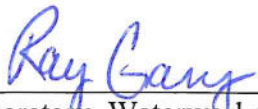
ANNOUNCEMENTS

Paul Trahan advised the board that the next monthly meeting would be held on Monday, April 17, 2023 and agenda items would be due by Wednesday, April 12, 2023.

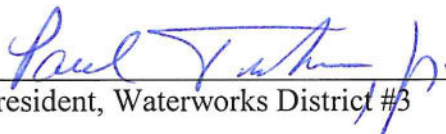
It was motioned by Roger Duncan and seconded by Ray Gary that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:40 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.



Secretary, Waterworks District #3



President, Waterworks District #3

The following resolution was offered by Terry leBlanc, seconded by Paul Trahan and carried:

RESOLUTION

A RESOLUTION TO ACCEPT THE DONATION OF COTEAU RIDGE SUBDIVISION WATER SYSTEM BY MCLAIN INVESTMENTS, L.L.C.

WHEREAS, McLain Investments, L.L.C. is the Owner/Developer of Coteau Ridge Subdivision within the service area of Waterworks District #3 (Coteau), and

WHEREAS, McLain Investments, L.L.C. has installed a water system to serve Coteau Ridge Subdivision, and

WHEREAS, McLain Investments, L.L.C. wishes to donate said water system to Waterworks District #3 (Coteau), and

WHEREAS, Waterworks District No. 3 (Coteau) wishes to accept the Coteau Ridge Subdivision Water System;

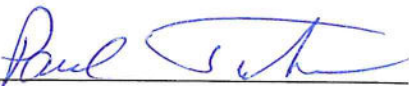
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Waterworks District #3 (Coteau) that Waterworks District #3 (Coteau) is hereby authorized to accept the donation of the water system in Coteau Ridge Subdivision and to authorize the Waterworks District #3 (Coteau) President to execute any documents that may be required concerning the donation of the water system.

THEREUPON, the above resolution was declared adopted.

And the resolution was declared adopted on this 21st day of March, 2022.

CERTIFICATE

I, Paul Trahan, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on March 21, 2022, at which time a quorum was present and voting.

s/Paul Trahan 

Paul Trahan
SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)