

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE “DISTRICT”), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, JUNE 26, 2023 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560

Thereupon, President Paul Trahan called the meeting to order at 5:59 p.m.

Attendance of the Board was as follows:

	<u>Present</u>	<u>Absent</u>
Paul Trahan, President	<u> x </u>	<u> </u>
Terry LeBlanc, Vice-President	<u> </u>	<u> x </u>
Barrett Hebert, Treasurer	<u> x </u>	<u> </u>
Ray Gary, Secretary	<u> x </u>	<u> </u>
Roger Duncan, Board Member	<u> </u>	<u> x </u>

Also present at the start of the meeting were Bo Belanger, CAO of Iberia Parish; Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Neal Swain with Statewide Electrical Services; Barry Segura, owner of Statewide Electrical Services; Dale LeBlanc and Jeremy Fontenot, Engineers with McBade Engineering; Brenda Romero, Office Manager and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Barrett Hebert and Ray Gary

Board members absent were Terry LeBlanc and Roger Duncan.

It was determined that a quorum was had.

APPROVE MINUTES

It was motioned by Barrett Hebert and seconded by Ray Gary to accept the minutes of the Monthly Meeting of Monday, May 15, 2023 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

PERSONS TO ADDRESS THE BOARD

No one was present to address the board.

ITEM #1 – NEW BUSINESS

Brad Cradeur addressed the board regarding demolition of surplus property on the site across the street (Melancon Road). He explained that the only proposal received is from Southern Constructors.

Discussion was had regarding the proposal and demolition.

Brad Cradeur recommended to the board that Southern Constructors be awarded the demolition work.

It was motioned by Barrett Hebert and seconded by Ray Gary to award to Southern Constructors the proposal bid in the amount of \$48,000.00 as follows:

Subject: Iberia Parish Water District #3 – Existing Tank Yard Demolition

Inclusions:

Demolish 2 x bolted storage tanks, 1 x boiler, and 1 x pneumatic tank

Demolish all associated concrete & abandoned piping with the items mentioned above

Exclusions:

Any electrical

Demolition of any live water lines

Motion carried by unanimous vote.

ITEM #2 –REPORT FROM DIRECTOR – BRAD CRADEUR

Brad Cradeur gave the Director's Report and advised the board that the new air compressor is installed; the electrical panel is fully operational; the water influent header project should be completed by July 31, 2023; projects are moving along nicely.

Ray Gary asked Brad Cradeur if there are plans to increase the water pressure.

Brad Cradeur asked Neal Swain to elaborate on this issue.

Neal Swain elaborated regarding a pressure error. He advised that there was a 12 pound error in the pressure gage where the pressure was higher than the gauge reading.

Discussion was had regarding water pressure.

Paul Trahan requested of Neal Swain to place screens around the fans to prevent insects and rodents from causing issues and Neal Swain advised that this would be done.

More discussion was had regarding water pressure.

ITEM #3 – REPORT FROM MCBADDE ENGINEERS (DALE LEBLANC)

ITEM #3.1

Dale LeBlanc updated the board on Coteau Road and Fremin Road Water System Improvements/LA 88 realignment Contract No. 3 Coteau Road/DOTD Project #H.010922 and advised the board that all work is complete and we are ready to finalize the project; all paper work has been received and submitted to the State for approval. He informed the board that he would meet with the State on Thursday, June 29, 2023 at 9:00 a.m. and that we are under budget by \$50,000.00 on the project.

ITEM #3.2 – WATER SECTOR PROGRAM

Dale LeBlanc updated the board regarding Water Sector Program and advised that he has been meeting monthly with the committee; the water well is pretty much complete; the electrical engineer is working on plans with all controls, etc. and he will submit for permit as soon as that is complete.

Soil boring/testing was performed on the proposed site for the new five hundred thousand (500,000) gallon ground storage tank last Friday. We should have a report within thirty (30) days.

He advised that he received plans for filter and booster pumps and will meet with Paul Trahan, Brad Cradeur, Barry Segura and Neal Swain on Friday, June 30, 2023 at 9:00 a.m.

Discussion was had regarding Water Sector Project.

ITEM #5 – REPORT FROM STATEWIDE ELECTRICAL SERVICES

Neal Swain advised the board that his report from Statewide Electrical Services was covered with Director's report

Brief discussion was had regarding the electrical panel

Brad Cradeur added that he has been speaking with Neal Swain and Barry Segura about adding auto flushers at the end of the water lines where there is no loop.

Brief discussion was had regarding this matter.

REPORT FROM BRENDA ROMERO

Brenda Romero gave the Office Report and advised that she has completed the Customer Consumer Report and it has been sent to the State and the Daily Iberian; the office will be closed on Tuesday, July 4, 2023 in observance of Independence Day.

ANNOUNCEMENTS

Brief discussion was had regarding the date of the next monthly meeting.

Paul Trahan advised the board that the next monthly meeting would be held on Monday,

July 24, 2023 and agenda items would be due by Wednesday, July 19, 2023.

It was motioned by Barrett Hebert and seconded by Ray Gary that the meeting be adjourned.

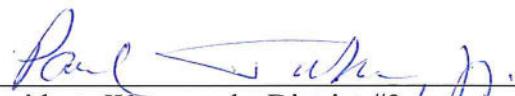
Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:23 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.



Secretary, Waterworks District #3



President, Waterworks District #3