

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE “DISTRICT”), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, JULY 24, 2023 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560

Thereupon, President Paul Trahan called the meeting to order at 6:00 p.m.

Attendance of the Board was as follows:

| | <u>Present</u> | <u>Absent</u> |
|-------------------------------|----------------|---------------|
| Paul Trahan, President | <u> x </u> | <u> </u> |
| Terry LeBlanc, Vice-President | <u> x </u> | <u> </u> |
| Barrett Hebert, Treasurer | <u> x </u> | <u> </u> |
| Ray Gary, Secretary | <u> </u> | <u> x </u> |
| Roger Duncan, Board Member | <u> x </u> | <u> </u> |

Also present at the start of the meeting were Ernie Broussard and Edwin Jones, Engineers associated with Disaster and Incident Recovery, Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Neal Swain with Statewide Electrical Services; Barry Segura, owner of Statewide Electrical Services; Dale LeBlanc, Pam Granger and Jeremy Fontenot, Engineers with McBade Engineering; Brenda Romero, Office Manager and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Barrett Hebert and Terry LeBlanc. Roger Duncan joined the meeting at 6:04 p.m.

Board member absent was Ray Gary.

It was determined that a quorum was had.

APPROVE MINUTES

It was motioned by Barrett Hebert and seconded by Terry LeBlanc to accept the minutes of the Monthly Meeting of Monday, June 26, 2023 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

PERSONS TO ADDRESS THE BOARD

No one was present to address the board.

ITEM #1 – A PRESENTATION FROM MR. ERNEST BROUSSARD WITH HUNT GUILLOTTE AND ASSOCIATES ON NEW EPA REQUIREMENTS FOR LCRR. LEAD AND COPPER RULE REVISIONS.

Brad Cradeur addressed the board and outlined new EPA requirements regarding lead and copper.

Ernie Broussard introduced himself and addressed the board regarding incident response after a storm and a funded mandate.

Edwin Jones introduced himself and addressed the board regarding EPA requirements and grant for lead, copper and galvanized iron replacement program and outlined in detail what would be involved in water line replacements.

Brad Cradeur addressed the board regarding the process of inventory and application for the grant.

Edwin Jones continued with his presentation outlining the procedure of the grant application and grant funding.

Lengthy discussion was had regarding the new EPA requirements.

Brad Cradeur advised that this is informative only and recommended to the board to move on and make a decision by next month's meeting.

Edwin Jones advised that he would furnish a proposed resolution in time for the August 23, 2023 meeting at which time a decision could be reached...

At this time Ernest Broussard and Edwin Jones left the meeting; 6:44 p.m.

ITEM #2 –REPORT FROM DIRECTOR – BRAD CRADEUR

Brad Cradeur gave the Director's Report and advised the board that he is working on the 2024 Preliminary Budget and requested that they review the budget in time for the August 2023 meeting.

He advised the board that a preliminary agreement to transfer 103 water meters in St. Martin Parish over to Cade Water System which has been approved by Cade Water Board; attorneys are working on actual details of the agreement and he would present it to the board for approval before it is signed.

He advised the board that the water storage tanks across the street have been removed and an unknown ten inch (10") water line has been discovered fixed and will be mapped; they are currently working on the bore under the road and the connection of a new header which should, hopefully, done in a week and a half or so.

ITEM #3 – REPORT FROM MCBADÉ ENGINEERS (DALE LÉBLANC)

ITEM #3.1

Dale LeBlanc updated the board on Coteau Road and Fremin Road Water System Improvements/LA 88 realignment Contract No. 3 Coteau Road/DOTD Project #H.010922 and advised the board that a final inspection was had on June 29, 2023 with DOTD, the contractor and representatives of Waterworks District; all work was found to be completed; substantial completion would be recorded on July 25, 2023 and the 45 days lien period will begin.

Change order #2 reducing the contract amount by \$61,000.00 was tabled to the next meeting.

ITEM #3.2 – WATER SECTOR PROGRAM

Dale LeBlanc updated the board regarding Water Sector Program and advised the deadline for Water Sector Program is August 22, 2023 and still working on three (3) contracts; water well, ground storage tank and filters.

Water Well: Water well work is complete; wrapping up electrical; the generator will be checked for servicing or replacement.

Ground Storage Tank: Wrapping up plans on half million (500,000) gallons ground storage tank.

Filter and booster pump and associated controls: Will put a brand new control panel that will run all four (4) filters and three (3) booster pumps outside will replace service pump and pneumatic tank.

He advised that he is finalizing plans and plan on meeting the August 22, 2023 deadline to submit to LDH for permit; a rate study is required then goes out for bids in about a year.

Discussion was had regarding cable trays and electrical panel.

ITEM #5 – REPORT FROM STATEWIDE ELECTRICAL SERVICES

Neal Swain gave the report from Statewide Electrical Services and advised the board that things have been pretty good; Griner swapped out the motor on Water Well #4 on loan in order to check for and correct an oil leak; samples and water quality have been good.

REPORT FROM BRENDA ROMERO

Brenda Romero advised that she had nothing to report.

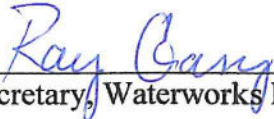
ANNOUNCEMENTS

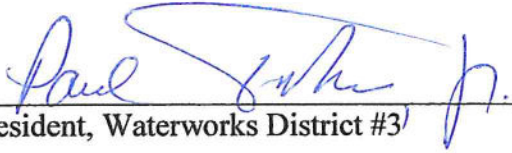
Paul Trahan advised the board that the next monthly meeting would be held on Monday, August 21, 2023 and agenda items would be due by Wednesday, August 15, 2023.

It was motioned by Roger Duncan and seconded by Terry LeBlanc that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:09 p.m.

Minutes were taken from Tascam Recorder and transcribed by Carolyn L. Romero, Recording Secretary.


Secretary, Waterworks District #3


President, Waterworks District #3