

PROCEEDINGS OF THE BOARD OF SUPERVISERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, APRIL 20 2026

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, April 20, 2026.

ITEMS #1 & #2 - Call to order

Paul Trahan called the meeting to order at 5:30 p.m.

The meeting was opened with the Pledge of Allegiance and prayer.

ITEM #3 - Roll Call:

Members present: Paul Trahan, Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

No member was absent.

Also present at the start of the meeting were Jeremy Fontenot, with McBade Engineering; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Timothy Henry with Statewide Electrical Services; George McCallum with J. Breaux Enterprises, and Carolyn L. Romero, Recording Secretary.

ITEM #4 - PUBLIC COMMENTS:

No public comments.

ITEM #5 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday, March 16, 2026 as published. Motion carried by unanimous vote.

ITEM #6 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

Referring to Operations and Maintenance Activity Report, Timothy Henry gave the Statewide Electrical Services report on Plant Operations and reviewed with the board several maintenance and repair issues involving filters from March 24, 2026 to April 13, 2026; all repairs have been made and operating properly.

Timothy Henry advised that LDH collected well samples and well #5 was flushed on April 6, 2026.

Timothy Henry advised that Southern Constructors came to start working on the electrical on April 7, 2026.

Lengthy discussion was had regarding actuators.

b. Jeremy Fontenot gave the Engineer's Report and advised the board that Water Sector Project Contract No. 1 Water Well No. 5 punch list items have all been completed by Tullier; Contract No. 2 Ground Storage Tank is all going well; Contract No. 3 Water Treatment Plant concrete work has been started, they have started installing cable trays and Southern Constructors advised that the Control Panel from WesTech has been received and is now being installed.

Brad Cradeur advised that we have a quote from Southern Constructors on the actuators' valves and flow meters for the three (3) filters and labor at a total cost of \$411,000. He stated that on Water Well No. 5 Project we have \$229,000 left over from liquidated damages and the under-run. He advised that accounting would move the construction money to the new budget leaving us with \$180,000 to \$200,00 short for construction and a little miscellaneous engineering and inspection for the project. He stated that this money has been approved in the budget and he asked for approval to go before the council to request additional funds for the project.

Brief discussion was had regarding this matter.

A unanimous motion was had to approve the Executive Director to go before Iberia Parish Council for remaining capital improvement expenses for electrical actuator and valve replacement for Contract No. 3. Motion carried.

Jeremy Fontenot advised that his report is complete.

Brief discussion was had regarding the elevation of Filter No. 4.

Brad Cradeur advised the board that Filter No. 4 should be delivered by mid-July.

Brad Cradeur advised the board that George McCallum is present regarding the eight-inch (8") water line on Highway 88.

Discussion was had regarding time line and construction cost of the water line on Highway 88 and the advantages to Water Works District No.3 and Brad Cradeur asked the board to consider this matter until next meeting at which time it would be an agenda item.

George McCallum left the meeting at 5:55 p.m.

More discussion was had regarding the Water Line on Highway 88 and this matter would be added to the next agenda.

c. There was no report from Legal Counsel.

d. Brad Cradeur gave the Executive Director's Report and advised the board that LDH suggests that there be a tank inspection every two (2) to five (5) years and he has been working with U.S. Underwater concerning tank inspection and has received a quote in the amount of \$5,600 for tank inspection on both tanks. He stated that he has also received a quote for sediment removal for amount of almost \$30,000.

Brief discussion was had regarding sediment removal.

Brad Cradeur stated that we could discuss this matter again at the next meeting.

Brad Cradeur advised the board that he reached out to Tony Sonnier with Louisiana Rural Water who would come next month and do a flushing training with all of our Field Operators and Plant Operators and we would implement that every six (6) months.

Brad Cradeur advised the board that the insurance for the Water Plant renews on May 4, 2026 and reviewed the coverage and cost for renewal.

Discussion was had regarding insurance renewal.

Brad Cradeur advised the board that he has received an update from Cade Water this morning and he is giving their request to Jeremy Fontenot for review.

Discussion was had regarding the report from Cade Water.

Brad Cradeur advised the board that he would be in Washington D. C. June 8th through June 11th, 2026.

ITEM #7 – NEW BUSINESS

Ray Gary requested an explanation of Line Locate Process/Polygon.

Allen Douet stated that you are supposed to mark with white paint where you want the contractor to dig.

Brad Cradeur explained at length the process of markings for contractor.

Lengthy discussion was had regarding this matter.

b. Brad Cradeur advised the board that he has e-mailed everyone regarding potential waterline extension projects eligible for funding through Clean Water Enrichment Fund (CWEF) and, using the water system map, he reviewed with the board the eligible areas.

Lengthy discussion was had regarding this matter.

A unanimous motion was had to approve Executive Director to proceed with the Austin Road to James Drive Water Line Extension and Chastant Road to Coteau Road Water Line Extension utilizing CWEF Grant money. Motion carried.

ITEM #8 – ANNOUNCEMENTS

Paul Trahan advised the board that the next board meeting would be held on Monday, May 18, 2026 and agenda items would be due by Wednesday, May 13, 2026.

ITEM #9 - ADJOURNMENT

It was motioned by Barrett Hebert and seconded by Allen Douet, Jr. that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 6:44 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT #3 (COTEAU)

PAUL TRAHAN, PRESIDENT
WATERWORKS DISTRICT #3 (COTEAU)