

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE “DISTRICT”), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, AUGUST 19, 2024, 2024 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560.

Thereupon, President Paul Trahan called the meeting to order at 6:00 p.m.

Attendance of the Board was as follows:

	<u>Present</u>	<u>Absent</u>
Paul Trahan, President	<u> x </u>	<u> </u>
Ray Gary, Vice-President	<u> x </u>	<u> </u>
Barrett Hebert, Secretary-Treasurer	<u> x </u>	<u> </u>
Allen Douet, Jr., Board Member	<u> </u>	<u> x </u>
James Sprague, Board Member	<u> x </u>	<u> </u>

Also present at the start of the meeting were Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Jeremy Fontenot, Engineer with McBade Engineering; Timothy Henry with Statewide Electrical Services; Brenda Romero, Office Manager, and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Ray Gary, Barrett Hebert and James Sprague.

Member absent was Allen Douet, Jr.

It was determined that a quorum was had.

It was motioned by James Sprague and seconded by Ray Gary to accept the minutes of the Monthly Meeting of Monday, July 15, 2024 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

PERSONS TO ADDRESS THE BORD

No one was present to address the board.

ITEM #1 – DISCUSS AND VOTE ON A RESOLUTION TO APPROVE THE EXECUTIVE DIRECTOR TO SIGN CHANGE ORDER NO. 2 FOR CONSTRUCTION OF THE ARA WATER PLANT IN THE AMOUNT OF \$108,740.16 PENDING COUNCIL APPROVAL AND BUDGET AVAILABILITY FROM IEDA BOND PROCEEDS. (BRAD CRADEUR)

Brad Cradeur presented “Budget Ledger Sheet” and “Change Order Sheet” for informational purposes only and reviewed them with the board. He updated James Sprague regarding past activities with IEDA Bond money.

Brad Cradeur addressed the board regarding a resolution for Change Order No. 2 to allow the use of IEDA Bond proceeds for construction of the ARA Water Plant.

Lengthy discussion was had regarding this matter.

It was motioned by Barrett Hebert and seconded by James Sprague to adopt a resolution to approve the Executive Director to sign Change Order No. 2 for construction of the ARA Water Plant in the amount of \$108,740.16 pending Iberia Parish Council approval and budget availability from IEDA Bond proceeds. Motion carried by unanimous vote.

The following resolution was offered by Barrett Hebert, seconded by James Sprague and carried.

RESOLUTION

A RESOLUTION TO APPROVE THE EXECUTIVE DIRECTOR TO SIGN CHANGE ORDER NO. 2 FOR CONSTRUCTION OF THE ARA WATER PLANT IN THE AMOUNT OF \$108,740.16 PENDING IBERIA PARISH COUNCIL APPROVAL AND BUDGET AVAILABILITY FROM IEDA BOND PROCEEDS.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the Executive Director is authorized to sign Change Order No. 2 for construction of the ARA Water Plant in the amount of \$108,740.16 pending Iberia Parish Council approval and budget availability from IEDA Bond proceeds.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on August 19, 2024, at which time a quorum was present and voting.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

ITEM #2 – REPORT FROM BRAD CRADEUR, EXECUTIVE DIRECTOR

Brad Cradeur gave the Executive Director’s Report and advised the board that a Filter Blower went out and has been repaired.

Brad Cradeur advised the board that he made a formal request to Regions Bank Trustee for \$1.2 million for reimbursement from the bond proceeds for payments to Southern Constructors for the ARA Water Plant construction on Thursday and the funds were promptly received on Friday morning.

Brad Cradeur addressed the board regarding meter reading and advised that more research is needed to figure it out.

Brad Cradeur advised the board that three (3) new computers have been ordered for the Waterworks District #3 (Coteau) Office, which would support meter reading software more efficiently.

Lengthy discussion was had regarding meter reading software inconsistencies.

Paul Trahan expressed his concern with battery backup for the new computers.

Brad Cradeur advised that there would be battery backups for the new computers and he agreed to do more research regarding the software inconsistencies.

Brad Cradeur advised the board that a new person has been hired to do One Call and he has been cleaning and organizing around the plant; all maps would be labeled, reorganized and refiled.

ITEM #3 – REPORT FROM JEREMY FONTENOT, ENGINEER WITH MCBADÉ ENGINEER

Jeremy Fontenot gave the Engineer's Report and advised that the contractor for the Ground Storage Tank is making good progress and plans to be finished with concrete work by the end of this week, weather permitting; will be installing riders and hatches next week and plans on being done with everything by the end of next week. He stated that the contractor would come back in about twenty-eight (28) days to paint.

Jeremy Fontenot stated that NCMC, LLC has ordered a Pump Kit and they will come in and run their piping, tie-ins, etc. so that when the Pump Kit comes in, they can drop it in and tie everything together.

Jeremy Fontenot advised the board that Water Well #5 water test was hardness 150-155 mg. per liter; chloride is about 40 mg. per liter; preliminary hardness is 160-165. He stated that the contractor sent water samples to the lab and is waiting for results.

Discussion was had regarding water hardness.

It was agreed that Jeremy Fontenot would get with the well contractor and work on a possible solution.

ITEM #4 – REPORT FROM STATEWIDE ELECTRICAL SERVICES (TIM HENRY)

Referring to personal notes, Timothy Henry gave the Statewide Electrical Services Report and advised that there were repairs and adjustments on filters and all is running well at present.

Discussion was had regarding customer complaints and water in the air lines.

ITEM #5 – REPORT FROM BRENDA ROMERO, OFFICE MANAGER

Brenda Romero advised the board that she had nothing to report.

ANNOUNCEMENT:

Paul Trahan advised that the next board meeting would be held on Monday, September 16, 2024 and agenda items would be due on Wednesday, September 11, 2024.

It was motioned by Barrett Hebert and seconded by Ray Gary that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:00 pm.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.



Barrett Hebert, Secretary
Waterworks District #3 (Coteau)



Paul Trahan, President
Waterworks District #3 (Coteau)