

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, FEBRUARY 24, 2025

The Board of Supervisors of Waterworks District No. 3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, February 24, 2025, at six o'clock p.m.

Paul Trahan called the meeting to order with the following members present: Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

Also present at the start of the meeting were Attorney Ian Alpha, Legal Counsel for Waterworks District No. 3 (Coteau); Pam Granger and Jeremy Fontenot, Engineers with McBade Engineering; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Christine Ransonet, Executive Assistant; Timothy Henry with Statewide Electrical Services; Gwen Romero, Office Manager; Shane Ransonet, guest and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

ITEM #3 - PUBLIC COMMENTS:

No public comments.

ITEM #4 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday, January 27, 2025 as published. Motion carried by unanimous vote.

ITEM #5 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

a. Referring to personal notes, Timothy Henry gave the Statewide Electrical Services report on Plant Operations and stated that several repairs were made after the freeze.

Brief discussion was had regarding an inground valve repair.

Brad Cradeur advised the board that there was an issue with a saddle; Southern Constructors came out on a Sunday and it was resolved within five (5) hours.

b. Jeremy Fontenot gave the Engineers Report; handed to the board a cover letter, with attachments, regarding Water Well No. 5 Test Well and reviewed all with the board. He advised that there were four (4) screened interval samples taken.

Jeremy Fontenot advised the board that McBade Engineers recommends going with a shallow well.

Brad Cradeur expressed a concern regarding water hardness.

Discussion was had regarding water hardness.

Pam Granger explained hardness issues in water usages in Youngsville, Louisiana.

Discussion was had regarding this matter.

Pam Granger agreed to get more information on Youngsville's recent water quality adjustments.

It was agreed that a conference call would be held regarding the depth of Water Well No. 5.

Jeremy Fontenot advised the board that the electrical contractor is scheduled to be here this week to start laying conduit.

Jeremy Fontenot presented a "Completion Schedule" from Tullier, reviewed it with the board and advised the board that Tullier is requesting 60 days extension.

Lengthy discussion was had regarding this matter.

Jeremy Fontenot advised the board that the Ground Storage Tank is almost all complete minus the tie in.

Jeremy Fontenot stated that the Water Treatment Plant specs are completed, drawings are modified and the project should be ready to go out for bids in March, 2025.

c. Ian Alpha advised that any questions may be forwarded directly to him.

d. Brad Cradeur gave the Director's Report and advised that he is working on fixing discrepancies.

Brad Cradeur stated that the new Software Meter Reading has been implemented and readings now come into the office in real time. He explained the advantages of the software in the field.

Christine Ransonet advised the board that the software is very user friendly and she explained how it works.

Brad Cradeur advised the board that Christine, Gwen and Megan have been working very well together.

Using "January 2025 Meter Research and Adjustments", Brad Cradeur explained to the board the process and workings of the new software.

Lengthy discussion was had regarding problems reading some meters and possible resolutions therefor.

Ian Alpha advised that the water system cannot pay monies or refunds without proper accounting.

Brad Cradeur advised that this goes back to "it's our job" and stated that the majority of issues can be rectified.

ITEM #6 – NEW BUSINESS

Christine Ransonet advised the board that changes have been made on the water bills regarding Iberia Pins.

Brad Cradeur reviewed end of day balancing and procedures and recommended a resolution to change office window hours to 8:30 a.m. to 4:00 p.m.

Paul Trahan read aloud Item VI (a) and asked if anyone wished to make a motion to approve a resolution amending office hours from 8:30 a.m. to 4:00 p.m. as stated in Rules and Regulations of Waterworks District No. 3.

Ray Gary advised that he had a question regarding bills brought at 4:15 p.m. and asked when they would be posted.

Brad Cradeur advised that it would be posted the next business day and recommended a five (5) day grace period.

Discussion was had regarding this matter.

Paul Trahan read aloud again Item VI (a) and asked if there was a motion and second.

It was motioned by James Sprague and seconded by Ray Gary to adopt a Resolution to amend Waterworks District No. 3 (Coteau) office hours from 8:30 a.m. to 4:00 p.m. as stated in Rules and Regulations of Waterworks District No. 3. Motion carried by unanimous vote.

The following resolution was offered by James Sprague and seconded by Ray Gary and carried.

RESOLUTION

A RESOLUTION TO AMEND WATERWORKS DISTRICT NO. 3 (COTEAU) OFFICE HOURS FROM 8:30 A. M. TO 4:00 P. M. AS STATED IN RULES AND REGULATIONS OF WATERWORKS DISTRICT NO. 3

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the office hours of Waterworks District No. 3 (Coteau) are now amended; from 8:30 a.m. to 4:00 p.m. as stated in Rules and Regulations of Waterworks District No. 3.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on February 24 2025, at which time a quorum was present and voting.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

ANNOUNCEMENT:

Paul Trahan advised that the next board meeting would be held on Monday, March 17, 2025 at 6:00 p.m.; agenda items would be due on Wednesday, March 12, 2025.

It was motioned by Barrett Hebert and second by Allen Douet, Jr. that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:22 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT #3 (COTEAU)

PAUL TRAHAN, PRESIDENT
WATERWORKS DISTRICT #3 (COTEAU)