



EMERGENCY 911
IBERIA PARISH COMMUNICATIONS DISTRICT COMMISSION
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FRANK STOLTZ-CHAIRMAN
GUY BONIN
JARETT LANDRY
DARREN BOURQUE

TIMOTHY "TJ" DRONET-VICE CHAIRMAN
BUDDY SMITH
LELAND LASETER

Prescott L. Marshall, Director
January 18, 2024

A Regular Meeting of the Iberia Parish Communications District was held on Thursday, January 18, 2024 at 10:00a.m. at the Iberia Parish 911 Communication Center with Acting Chairman Guy Bonin presiding. The meeting was called to order at 10:05a.m. Deborah Conner conducted the roll call and a quorum was established.

MEMBERS PRESENT: Darren Bourque, Buddy Smith, Leland Laseter, Jarett Landry and Guy Bonin.

MEMBERS ABSENT: Frank Stoltz and Timothy Dronet.

OTHERS IN ATTENDANCE: Prescott Marshall, Deborah Conner, Matthew Bernard and Lance Provost.

Due to the absence of the Chairman and Vice-Chairman, It was MOVED by Buddy Smith SECONDED By Leland Laseter to elect Guy Bonin as acting Chairman for the January 18, 2024 911 Meeting.

YEAS: Darren Bourque, Buddy Smith, Leland Laseter, Jarett Landry and Guy Bonin.

NAYS: None.

ABSENT: Frank Stoltz and Timothy Dronet.

And the motion carried.

It was MOVED by Guy Bonin SECONDED by Darren Bourque that the August 24, 2023 911 Meeting Minutes be accepted.

YEAS: Darren Bourque, Buddy Smith, Leland Laseter, Jarett Landry and Guy Bonin.

NAYS: None.

ABSENT: Frank Stoltz and Timothy Dronet.

And the motion carried.

The Chairman opened the floor for public comments and none were received at this time.

Director Report:

- Dirt work is started for the new Solar Panel Plant.
- Informed board of phone income of businesses paying 911 Phone Fees.
- Discussed Staffing & Hiring.
- The 911 Call Takers had a successful year.

Director of Operations Report was Given by the Director:

- Discuss monthly call reports and the overrings as logged on the call report. There were no substantial or procedural errors found.
- Discuss the importance of understanding that it is difficult for the district to satisfy the requirements of its own procedures and statutory obligations when its members are forced to handle law enforcement agency duties.
- Director of Operations is reassigned to the 300-night Shift to assist in filling the shift.
- Discussed Staffing. Waiting the rescheduling of a meeting with one potential applicant to fill the shift the Director of Operations is currently working.

Systems Administrator Report:

- EP Breaux installed new electrical outlets in the floor of the server room as well as identify the location of our buried conduits. They installed a junction box that we can use for the conduits.
- Working to get HAM Radio set up so that we can utilize it in an emergency to speak to GOHSEP, other parishes and the military.
- Working with Secretary to develop a more detailed surcharge report and budget.
- Continuing to work to fine tune and improve all the systems in our facility.

Finance Report:

The Director gave a Year End Report, reviewed the Finance Report and line items were discussed.

It was MOVED by Darren Bourque SECONDED by Leland Laseter to accept all reports as presented.

YEAS: Darren Bourque, Buddy Smith, Leland Laseter, Jarett Landry and Guy Bonin.

NAYS: None.

ABSENT: Frank Stoltz and Timothy Dronet.

And the motion carried.

The Director of Operations explained a recommended change in the Communication's District policy for holiday pay. The existing policy states that an employee required to work on a holiday shall earn overtime (time and a half). However, because our 911 call takers often are already earning scheduled overtime when their schedule falls partly or completely on a holiday, they earn no extra pay for working on the holiday. In order to correct this problem, the Iberia Parish Communications District has modified its policy to state that 911 call takers working holidays will be paid an hour of straight time as holiday pay in addition to their normal hourly pay rate for every hour worked on a holiday. After further discussion,

It was MOVED by Guy Bonin SECONDED by Leland Laseter to accept the Holiday Pay Policy and that Iberia Parish Communications District modify its policy to state that 911 Call Takers working holidays will be paid an hour of straight time as holiday pay in addition to their normal hourly pay rate for every hour worked on a holiday.

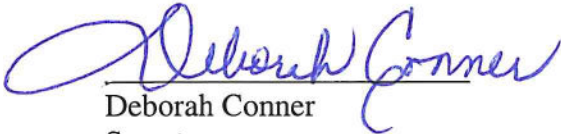
YEAS: Darren Bourque, Buddy Smith, Leland Laseter, Jarett Landry and Guy Bonin.
NAYS: None.
ABSENT: Frank Stoltz and Timothy Dronet.
And the motion carried.

There being no further business, It was MOVED by Darren Bourque SECONDED by Jarett Landry to adjourn the meeting.

The next regular scheduled meeting of the commission will be held on Thursday, February 15, 2024 at 10:00a.m. at the Iberia Parish 911 Communications Center, 1111 Ember Dr.

ATTEST:

SUBMITTED BY:



Deborah Conner
Secretary



Guy M. Bonin
Acting-Chairman