

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF WATERWORKS DISTRICT #3 (COTEAU) OF IBERIA PARISH, LOUISIANA, TAKEN AT THE REGULAR MEETING HELD ON MONDAY, JANUARY 27, 2025

The Board of Supervisors of Waterworks District #3 (Coteau) of Iberia Parish, Louisiana, met in Regular Session at the office, 4104 Coteau Road, New Iberia, Louisiana on Monday, January 27, 2025, at six o'clock p.m.

Paul Trahan called the meeting to order with the following members present: Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague. It was determined that a quorum was had.

Also present at the start of the meeting were Jeremy Fontenot, Engineer with McBade Engineering; Kasey Thibodeaux, Chairman of Iberia Parish Sewerage District No. 1; Brad Cradeur, Director of Iberia Parish Sewerage District No. 1 and Waterworks District No. 3 (Coteau); Timothy Henry with Statewide Electrical Services; Christine Ransonet, Executive Assistant and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

ITEM #3 - PUBLIC COMMENTS:

Kasey Thibodeaux addressed the board complementing the board and employees of Waterworks District No. 3 (Coteau) for excellent operations during snow days.

ITEM #4 – APPROVAL OF MINUTES

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday, December 16, 2024 as published. Motion carried by unanimous vote.

ITEM #5 – DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING

Timothy Henry gave the Statewide Electrical Services report on Plant Operations and stated that on January 21, 2025 was when the weather hit causing a broken pipe on Wednesday.

Jeremy Fontenot gave the report from McBade Engineering and advised the board that Contract #1 Water Well #5 contractor completed the final two (2) test well samples and we are waiting to get the official analytical results from the lab; we should receive a recommendation from the Geologist by the next meeting.

Jeremy Fontenot advised that the MTC is scheduled to be delivered February 7, 2025; the transfer switch for the generator is supposed to be delivered the first week of April, 2025.

Brad Cradeur advised that the generator should be delivered within the next couple of days.

Brief discussion was had regarding the delay in receiving the transfer switch for the generator.

Jeremy Fontenot advised that NCMC Contract #2 Ground Storage Tank pump should be delivered next week and they plan to have the pump installed within the next two (2) weeks; once installed, the building would go up so, hopefully, by the next meeting we will have a pump building.

Paul Trahan expressed a concern with the delay of the transfer switch for the generator.

Jeremy Fontenot advised that we have received updated quotes on Contract #3 Water Treatment Plant and he and Dale LeBlanc are going through the plans to make all numbers work to prepare it to go out for bids.

Lengthy discussion was had regarding Contract #3.

In the absence of Legal Counsel, no report was given.

Brad Cradeur gave the Executive Director's Report and advised that at 7:45 a.m. Tuesday, January 21, 2025 Water Well #4 motor burnt during the snow storm which made it necessary to shut the water off from 6:00 p.m. on Thursday until 6:00 a.m. Friday. He advised that Griner Drilling replaced the Water Well #4 motor on Friday and all is operational. Timothy Henry brought samples to LDH for testing and we should be hearing back tomorrow so we can be removed from the boil advisory.

Ray Gary requested an inground valve replacement on the water system water line.

Brad Cradeur advised that he would see that it is done.

Brad Cradeur reviewed with the board new SPMR Meter Reading Software which is compatible with Smart Phones.

Discussion was had regarding this matter.

Brad Cradeur advised that he hopes to have an update by the February meeting.

Brad Cradeur reviewed with the board "WW3 January 2025" operating accounts for informational purposes only.

Brad Cradeur advised the board that Brenda Romero has officially retired with thirty (30) years of service; Gwen Romero is the new Office Manager; Christine Ransonet is assisting in the office and a new cashier would be hired in the near future.

Christine Ransonet reviewed with the board the transition in the office.

Brad Cradeur advised that Christine Ransonet is his Executive Assistant.

Brad Cradeur advised that they have submitted all documents for the water grade which have been uploaded in the Portal including the extra credit he has for Management Training.

ITEM #6 – NEW BUSINESS

Brad Cradeur reviewed with the board {MAINTENANCE AND OPERATION SERVICES AGREEMENT FOR "ARA WATER PLANT" BETWEEN WATERWORKS DISTRICT NO. 3 OF IBERIA PARISH (COTEAU) AND STATEWIDE ELECTRICAL SERVICES LLC} and recommended a Resolution to allow the Executive Director to sign an Operation and Maintenance agreement with Statewide Electrical Services, LLC for the ARA Water Plant.

Brief discussion was had regarding this matter.

It was motioned by James Sprague and seconded by Allen Douet, Jr. to adopt a Resolution allowing the Executive Director to sign an Operation and Maintenance Agreement with Statewide Electrical Services, LLC for the ARA Water Plant. Motion carried by unanimous vote.

The following resolution was offered by James Sprague; seconded by Allen Douet, Jr. and carried.

RESOLUTION

A RESOLUTION ALLOWING THE EXECUTIVE DIRECTOR TO SIGN AN OPERATION AND MAINTENANCE AGREEMENT WITH STATEWIDE ELECTRICAL SERVICES, LLC FOR THE ARA WATER PLANT.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the Executive Director is allowed to sign an Operation and Maintenance Agreement with Statewide Electrical Services, LLC for the ARA Water Plant.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on Monday, January 27, 2025, at which time a quorum was present and voting.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

Brad Cradeur reviewed with the board "AMENDMENT No. 1 TO OPERATION AND MAINTENANCE SERVICES AGREEMENT BETWEEN WATERWORKS DISTRICT NO. 3 OF IBERIA PARISH (COTEAU) AND STATEWIDE ELECTRICAL SERVICES, LLC" and recommended a Resolution be adopted allowing the Executive Director to sign Amendment No. 1 to the Operation and Maintenance Agreement with Statewide Electrical Services, LLC for Waterworks District No. 3.

Lengthy discussion was had regarding Amendment No. 1.

It was motioned by Ray Gary and seconded by Barrett Hebert to adopt a resolution allowing the Executive Director to sign Amendment No. 1 to Operation and Maintenance Agreement with Statewide Electrical Services, LLC for Waterworks District No. 3. Motion carried by unanimous vote.

The following Resolution was offered by Ray Gary; seconded by Barrett Hebert and carried.

RESOLUTION

A RESOLUTION ALLOWING THE EXECUTIVE DIRECTOR TO SIGN AMENDMENT NO. 1 TO OPERATION AND MAINTENANCE SERVICES AGREEMENT WITH STATEWIDE ELECTRICAL SERVICES, LLC FOR WATERWORKS DISTRICT NO. 3.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the Executive Director is allowed to sign Amendment No. 1 to Operation and Maintenance Services Agreement with Statewide Electrical Services, LLC for Waterworks District No. 3.

CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on Monday, January 27, 2025, at which time a quorum was present and voting.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT NO. 3 (COTEAU)

ANNOUNCEMENT:

Discussion was had regarding the February, 2025 meeting date.

It was unanimously agreed that the next board meeting would be held on Monday, February 24, 2025.

Paul Trahan advised that the next board meeting would be held on Monday, February 24, 2025 at 6:00 p.m.; agenda items would be due on Wednesday, February 19, 2025.

It was motioned by James Sprague and second by Barrett Hebert that the meeting be adjourned.

Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:04 p.m.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.

BARRETT HEBERT, SECRETARY
WATERWORKS DISTRICT #3 (COTEAU)

PAUL TRAHAN, PRESIDENT
WATERWORKS DISTRICT #3 (COTEAU)