

PROCEEDINGS OF THE BOARD OF WATERWORKS COMMISSIONERS OF WATERWORKS DISTRICT NO. 3 (COTEAU) OF THE PARISH OF IBERIA, STATE OF LOUISIANA, (THE “DISTRICT”), TAKEN AT THE MONTHLY MEETING HELD ON MONDAY, OCTOBER 14, 2024 AT THE WATERWORKS DISTRICT #3 OFFICE, 4104 COTEAU ROAD, NEW IBERIA, LOUISIANA 70560.

Thereupon, President Paul Trahan called the meeting to order at 6:00 p.m.

Attendance of the Board was as follows:

	<u>Present</u>	<u>Absent</u>
Paul Trahan, President	<u>  x  </u>	<u>      </u>
Ray Gary, Vice-President	<u>  x  </u>	<u>      </u>
Barrett Hebert, Secretary-Treasurer	<u>  x  </u>	<u>      </u>
Allen Douet, Jr., Board Member	<u>  x  </u>	<u>      </u>
James Sprague, Board Member	<u>  x  </u>	<u>      </u>

Also present at the start of the meeting were Luke Hebert and Billy Arceneaux with Fenstermaker; Brad Cradeur, Director of Iberia Parish Sewage District #1 and Waterworks District #3 (Coteau); Jeremy Fontenot, Engineer with McBade Engineering; Timothy Henry with Statewide Electrical Services; Brenda Romero, Office Manager, and Carolyn L. Romero, Recording Secretary.

The meeting was opened with the Pledge of Allegiance.

Roll call: Board members present at the start of the meeting were Paul Trahan, Ray Gary, Barrett Hebert, Allen Douet, Jr. and James Sprague.

No member was absent.

It was determined that a quorum was had.

It was motioned by Barrett Hebert and seconded by James Sprague to accept the minutes of the Monthly Meeting of Monday; September 16, 2024 as published. Motion carried by unanimous vote.

PUBLIC COMMENTS:

No Public Comments.

PERSONS TO ADDRESS THE BOARD

Brad Cradeur introduced the board to Luke Hebert, Lead Engineer, and Billy Arceneaux, Consultant, with Fenstermaker and stated that they would update the board on the First Solar Water Treatment Plant Construction Project at the Acadiana Regional Airport. He advised the board that there are concerns with the construction of one of the water wells.

Luke Hebert presented “Iberia Parish Waterworks District No. 3 - Proposed Well 1 Design, 9/25/24” by Layne a Granite Company and reviewed the method and process of drilling and boring of the water well addressing possible problems.

Brad Cradeur addressed the board and stated that we rely on Billy Arceneaux to oversee the well project; all concerns have been documented; proper parties have been met with.

Brad Cradeur advised that he had a meeting with Layne, Southern Constructors and Fenstermaker; addressed concerns with the well design and drilling, which has been documented, and outlined all levels of issues and concerns.

Brief discussion was had regarding installation of casings.

Billy Arceneaux advised the board that Well No. 2 has been completed following all specifications, rules and regulations, and everything worked out well; every possible step has been taken to run every due diligence route we could to go to the right people.

Billy Arceneaux explained in detail all steps necessary to complete the project properly.

Brad Cradeur stated that Fenstermaker would make a recommendation to move forward with the project and he does agree.

Brad Cradeur advised the board that he wanted to inform them of concerns before the project is moved forward.

Lengthy discussion was had regarding the First Solar Water Treatment Plant Construction Project at Acadiana Regional Airport.

Luke Hebert explained the method used for the Test Well water testing.

Brad Cradeur advised that the well project would proceed according to the recommendation of Fenstermaker.

Luke Hebert and Billy Arceneaux left the meeting at 6:26 p.m.

ITEM #1 – DISCUSS AND APPROVE THE 2025 FISCAL YEAR BUDGET FOR FUND 4870  
PENDING FINAL COUNCIL APPROVAL.

Brad Cradeur advised the board that he would go before the Iberia Parish Council next Monday, October 21, 2024, to present the 2025 Budget. He reviewed, thoroughly, with the board “IBERIA PARISH GOVERNMENT; PROJECTION: 2025 BUDGET” and asked the board to adopt a resolution approving the budget.

It was motioned by Ray Gary and seconded by Allen Douet, Jr. to adopt a resolution to approve the 2025 Fiscal Year Budget for Iberia Parish Waterworks District #3 (Coteau) pending final Iberia Parish Government Council approval. Motion carried by unanimous vote.

The following resolution was offered by Ray Gary and seconded by Allen Douet, Jr. and carried.

RESOLUTION

A RESOLUTION TO APPROVE THE 2025 FISCAL YEAR BUDGET FOR IBERIA PARISH WATERWORKS DISTRICT #3 (COTEAU) PENDING FINAL IBERIA PARISH GOVERNMENT COUNCIL APPROVAL.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Waterworks District No. 3 (Coteau) that the 2025 Fiscal Year Budget for Iberia Parish Waterworks District #3 (Coteau) is approved pending final Iberia Parish Government Council approval.

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CERTIFICATE

I, Barrett Hebert, Secretary of the Waterworks District No. 3 (Coteau), do hereby certify that the above is a true and exact copy of a resolution adopted by the Board of Commissioners on October 14, 2024, at which time a quorum was present and voting.

s/Barrett Hebert  
BARRETT HEBERT, SECRETARY  
WATERWORKS DISTRICT NO. 3 (COTEAU)

ITEM #2 – REPORT FROM BRAD CRADEUR, EXECUTIVE DIRECTOR

Brad Cradeur gave the Executive Director’s Report and stated that the roof on the water plant is new; the lighting is done; the insulation is in, and he is extremely happy with it; Southern Constructors did a really good job.

Brad Cradeur advised the board that he would be going in front of Iberia Parish Council on Monday; October 21, 2024, to present the 2025 Budget; on Wednesday, October 23, 2024 he is on Iberia Parish Council agenda for them to approve and accept the \$425,532.00 from the Water Sector Commission Water Sector Project for Contract #3 Water Filter. After it has been approved, it would go to advertisement for bids.

Brad Cradeur commended Brenda Romero, Ms. Gwen, Christine and Jordan for helping with the lead service line inventory and he thanked the board for pausing. He stated that all that was required by October 16, 2024 was an initial service line inventory submitted to LDH and that becomes a working document to start looking at service lines that are unknown construction materials. He advised that any meter installed in 1989 or after can automatically be voided due to the lead ban implemented in September of 1988.

Brad Cradeur advised the board that and we have three (3) years to change all service lines installed before 1989.

Ray Gary requested an update on generators.

Brad Cradeur advised the board that the new plant generator should arrive early December, 2024 and stated that he would check on the new generator at water wells across the street.

Discussion was had regarding generators and power sources between generators at water wells and the plant.

ITEM #3 – REPORT FROM JEREMY FONTENOT, ENGINEER WITH MCBADDE ENGINEER

Jeremy Fontenot gave the Engineer's Report and advised that NCMC is back working on the Ground Storage Tank Project and they are making progress.

Jeremy Fontenot advised the board that the Water Treatment Plant project is about ready to go. Once we have approval from Iberia Parish Government Council and once one issue with LDH has been resolved we should be ready to advertise and accept bids by the end of the year.

ITEM #4 – REPORT FROM STATEWIDE ELECTRICAL SERVICES (TIM HENRY)

Referring to personal notes, Timothy Henry gave the Statewide Electrical Services Report and advised that all Sanitary Survey requirements have been addressed and completed. He stated that his next project would be to repaint all pipes in the plant.

Paul Trahan stated that this is the first time that all Sanitary Survey requirements have been completed in due time.

ITEM #5 – REPORT FROM BRENDA ROMERO, OFFICE MANAGER

Brenda Romero advised the board that she had nothing to report.

ANNOUNCEMENT:

Paul Trahan stated that the next board meeting would be held on Monday; November 18, 2024 and agenda items would be due on Wednesday; November 13, 2024.

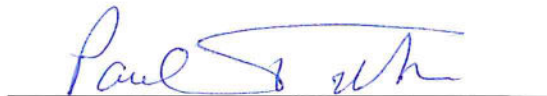
It was motioned by Barrett Hebert and seconded by James Sprague that the meeting be adjourned. Motion carried by unanimous vote.

There being no further business, the meeting was adjourned at 7:02 pm.

Minutes were taken from notes and Tascam Recorder and transcribed by Carolyn L. Romero.



Barrett Hebert, Secretary  
Waterworks District #3 for Contract #3 (Coteau)



Paul Trahan, President  
Waterworks District #3 (Coteau)