



IBERIA PARISH GOVERNMENT
300 IBERIA STREET, SUITE 400
NEW IBERIA, LA 70560-4587
TELEPHONE#: (337)365-8246
www.iberiaparishgovernment.com

M. Larry Richard
Iberia Parish President

STEPS TO FOLLOW WHEN APPLYING FOR A PARISH OCCUPATIONAL LICENSE:

1. Occupational license applications can be obtained at the Iberia Parish Courthouse; 300 Iberia Street; Suite 400; New Iberia, LA. or at www.iberiaparishgovernment.com.
2. Applicant must complete form in its entirety.
3. If a “new” business is opened between January 1st and June 30th, a fee of \$50.00 is payable before application is processed. After June 30th, a fee of \$25.00 is payable before application is processed. Please make sure all inspections are completed and form is signed by applicable persons.
4. In all instances, planning and zoning approval must be obtained before license can be processed. Please contact Planning and Zoning Department at 369-4438.
5. When handling food please follow these steps:
 - a. Contact the Sanitation Dept. at 337-492-5440 for inspection, it is located at 715 Weldon Street – A, New Iberia, LA 70560
 - b. Contact Fire Marshall’s Office at 1-800-256-5452 or 337-886-1273 to approve and inspect building.
6. Please contact our office if you have a change of address or telephone number.
7. License forms must be renewed on an annual basis. Deadline for renewal is March 1st of year. If renewed after March 1st, interest and penalties will be charged.

IBERIA PARISH GOVERNMENT
APPLICATION FOR OCCUPATIONAL LICENSE
(Please print clearly)

MAIL TO:

IBERIA PARISH GOVERNMENT
COURTHOUSE BUILDING SUITE 400
300 IBERIA STREET
NEW IBERIA, LOUISIANA 70560-4587
PHONE 337-365-8246 FAX 337-369-4490

1. Name under which business is to be conducted:

_____ Business Phone No. _____

2. Owner _____ Home Phone No. _____

3. Location of Business _____
STREET AND NUMBER CITY STATE ZIP CODE PARISH

4. Mailing Address _____
STREET AND NUMBER CITY STATE ZIP CODE PARISH

5. Nature of business _____
Ex. Grocery store, dry goods, hardware, department store, mfg., wholesale, hotel, contractor, construction

6. Type of Ownership _____ Individual Proprietor _____ Partnership _____ Corporation

7. Names of all partners or principal officers if a corporation: _____

8. How many places of business of you operate within the Parish of Iberia? _____

9. Date started, or Date business opened? _____

10. If business has changed ownership, what is the name of the former owner? _____

Former Trade Name _____

I AGREE TO ABIDE BY THE LIMITATIONS OF THE APPROPRIATE DEPARTMENTS LISTED BELOW. I UNDERSTAND THAT APPROVAL IS CONTINGENT UPON COMPLIANCE WITH THE APPROPRIATE REGULATIONS FOR MY TYPE OF BUSINESS. FAILURE TO COMPLY MAY RESULT IN PENALTIES.

SIGN HERE _____ **TITLE** _____

FOR OFFICE USE ONLY:
ACCOUNT NUMBER _____ **TYPE OF BUSINESS CODE** _____ **DATE BUSINESS BEGAN** _____
CLERK _____