

# A

## IBERIA PARISH Required Documents Checklist Residential (New/Addition)

### **DRAWINGS:**

(Two copies of legal plat and site plan must be presented to permit office for zoning and plan review approval.) Once approved, then the plans will be sent to plan review. Deposit required for plan review. If using contractor, current contractor license must be on file with proof of insurance. If self-contracting and project is over \$150,000 owner must provide list of all labor and supplies for structure. Name, address and cost will be required that totals to amount of structure.

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#### **1. SITE PLAN**

-Two copies of original Plat Plan, to scale, showing North arrow, rights-of-way, easements, streets/roads, property lines with dimensions and all utilities, drawn and stamped by a Louisiana State Licensed Engineer. (Can be obtained from original property purchase)

-Show, to scale, with dimensions, all existing and/or proposed improvements including all structures (house, garage/carport, barn/shed, patio, pump house), pools, driveways, setbacks, sewer treatment plants, utility connections, driveway entrance onto public rights-of-way.

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#### **2. FLOOR PLAN (Plan for each floor if multi-story)**

-Show, to scale, all existing and/or proposed improvements of each structure's floor plan with sufficient dimensions for construction.

-Room finish schedule

-Window and door schedule

- Notes, details and wall sections, etc. to sufficiently indicate compliance with current codes

-Existing and/or proposed square footage schedule including garage/carports, porches and overhangs

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#### **3. EXTERIOR ELEVATIONS**

-Show, to scale, all existing and/or proposed improvements of each structure's exterior elevations with dimensions, roof slopes, and details to

sufficiently indicate compliance with current codes.

\_\_\_\_\_ **4. FOUNDATION PLAN**

-Show, to scale, all existing and/or proposed improvements of each structure's foundation with dimensions and details to sufficiently indicate compliance with current code.

\_\_\_\_\_ **5. STRUCTURAL PLAN (Plan for each floor if multi-story)**

-Show, to scale, all existing and/or proposed improvements of each structure's floor/floors, ceilings and roofs framing with dimensions, roof slopes and details to sufficiently indicate compliance with current codes. (All improvements with roof pitches greater than 12/12 shall be designed And stamped by a Louisiana State Licensed Engineer or Architect.)

\_\_\_\_\_ **6. PLUMBING PLAN (Plan for each floor if multi-story)**

-Show, to scale, all existing and/or proposed improvements of each structure's plumbing system to sufficiently indicate compliance with current codes.

\_\_\_\_\_ **7. HVAC PLAN (Plan for each floor if multi-story)**

-Show, to scale, all existing and/or proposed improvements of each structure's HVAC system with electrical requirements to sufficiently indicate compliance with current codes.

\_\_\_\_\_ **8 . ELECTRICAL PLAN (Plan for each floor if multi-story)**

-Show, to scale, all existing and/or proposed improvements of each structure's electrical system to sufficiently indicate compliance with current codes.

**MISCELLANEOUS DATA**

- \_\_\_\_\_ A. Flood Plan Elevation Certificate with certification from Licensed Louisiana Engineer (if improvements are within a flood zone)
- \_\_\_\_\_ B. Site Location including adjacent landmarks and addresses
- \_\_\_\_\_ C. Appraisal of improvements (pre hurricane or declared catastrophe if applicable)

Note: Once plans have been reviewed and approved, permit can be issued. Permit can then be taken to either Sewer District 1 or to Board of Health to obtain temporary electrical service to start project. Inspections will be required and 24 hr. notice given prior to inspection. Upon final inspection permanent electrical service can be given (if applicable).